

**Person Specification  
Cleaner**

**A – Application Form      I – Interview**

<b>1. Qualifications and Experience</b>	<b>Essential</b>	<b>Desirable</b>
No specific school experience required (A)	✓	
Basic knowledge of First Aid (A&I)	✓	
Basic reading skills (A)	✓	
Ability to count (A&I)	✓	
Ability to use general cleaning products (A&I)	✓	
<b>2. Communication</b>	<b>Essential</b>	<b>Desirable</b>
Ability to complete basic forms (A)	✓	
Ability to exchange routine verbal information clearly (A&I)	✓	
Seek support to overcome communication barriers with children and adults (A&I)	✓	
Ability to follow instructions (A&I)	✓	
<b>3. Working with children</b>	<b>Essential</b>	<b>Desirable</b>
Understand the school's behaviour management policy (A&I)	✓	
Understand and support the differences in children and adults and respond appropriately (I)	✓	
Basic understanding of the learning experience provided by the school (I)		✓
Basic understanding of the way in which children develop (I)		✓
Understand and support the importance of physical and emotional wellbeing (I)		✓
<b>4. Working with Others</b>	<b>Essential</b>	<b>Desirable</b>
Understand the role of others working in and with the school (A&I)	✓	
Ability to establish rapport and respectful and trusting relationships with others (A&I)	✓	
Ability to work effectively with a range of adults (A&I)	✓	



Ability to follow instructions accurately (A&I)	✓	
Know when, how and with whom to share information (A&I)	✓	
<b>5. Responsibilities</b>	<b>Essential</b>	<b>Desirable</b>
Good organisational skills (A&I)	✓	
Ability to manage own time effectively (A&I)	✓	
Demonstrate an ability to resolve routine problems independently (A&I)	✓	
<b>6. General</b>	<b>Essential</b>	<b>Desirable</b>
Awareness of and commitment to equality (I)	✓	
Basic understanding of Health & Safety (I)	✓	
Understand and implement child protection procedures (I)	✓	
Understand procedures and legislation relating to confidentiality (I)	✓	
Be prepared to develop and learn in the role (I)	✓	