



Mossbourne  
Federation

# Second in Charge of Humanities Learning Area

## Job Description

Date last reviewed on:	21/01/2026
Date to be revised on:	



<b>POSITION</b>	Second in Charge of Humanities Learning Area
<b>SALARY</b>	Teachers Main Payscale + Mossbourne Allowance £1600 + TLR / UPS + TLR
<b>START DATE</b>	As soon as possible
<b>HOURS</b>	40 hours per week
<b>FULL TIME EQUIVALENT</b>	Full Time, 52.143 weeks per annum
<b>CONTRACT TYPE</b>	Permanent
<b>RESPONSIBLE TO</b>	Head of Learning Area
<b>LOCATION</b>	Mossbourne Victoria Park Academy
<b>KEY WORKING RELATIONSHIPS</b>	SLT, ELT, teachers, support staff, students and parents

### Background

Mossbourne is the realisation of Sir Clive Bourne's dream to provide the children of Hackney with an outstanding education. Mossbourne is built on a formula of high expectations, doing the simple things right, and the belief that all children can succeed. All learners, regardless of ability, benefit from the innovative and enlightened approaches to teaching and learning. The Federation's calm working atmosphere creates well-rounded individuals who excel in the arts, on the sporting field and academically.

The Mossbourne Federation consist of seven academies: Mossbourne Community Academy (MCA), Mossbourne Fobbing Academy (MFA), secondary and sixth form, Mossbourne Victoria Park Academy (MVPA), Mossbourne Port Side Academy (MPSA) secondary, Mossbourne Parkside Academy (MPA), Mossbourne Riverside Academy (MRA), Mossbourne Herd Lane Academy (MHLA), primary.

The Mossbourne Federation is actively seeking to increase the proportion of our workforce who come from diverse backgrounds. We particularly welcome applications from people of Black, Asian and other minority ethnic descent. Injustice, discrimination and intolerance go against the core tenets of the Mossbourne ethos. We actively reject discrimination in our academies through continuous review of our working policies & practices across the federation, including at board level. We are committed to developing & supporting inclusivity, diversity & anti-racism in every facet of what we do.

### Mossbourne Victoria Park Academy (MVPA)

At Mossbourne Victoria Park Academy (MVPA), we continue to build on the Federation's ethos of exceptional education for all our students. With children at the heart of everything we do, MVPA continues to raise expectations and achievement in Hackney and its neighbouring boroughs, with the belief that all students can fulfil their true potential. Our students' progress at GCSE puts us in the top 10 schools nationally, and we believe there is more to do. Our staff deliver excellent lessons, and our students enjoy a vibrant enrichment programme and have access to debate, speech-making and presentation training through our oratory specialism. Our excellent teaching staff work in a rewarding environment where everyone pulls together for the same thing - the best possible deal for our students.

If you want to be part of the team that is improving the life chances of our students, then read on.



## **The Humanities Learning Area**

We are seeking an outstanding leader and Humanities practitioner who is ready to support the leadership of one of the top Humanities teams in the country. The Humanities learning area is renowned within the Academy for its consistently outstanding results at GCSE, as well as for its collaborative and friendly staff who are at the forefront of teaching and learning across the school.

We are looking for someone with the vision, grit, and academic acumen to continue the department's success. The Humanities Learning Area is made up of seven subjects, each with its own Head of Department or Lead Teacher: History, Geography, Religious Studies, Sociology, and Psychology. The successful candidate may be required to be the Lead Teacher or Head of Department for their subject specialism.

### **Job Summary**

The successful applicant will be passionate about education within the humanities subjects. They will be well organised, energetic, and willing to go the 'extra mile'. They will be instrumental in ensuring that outstanding teaching and learning is maintained in the department. They will share in the vision that education is for all and will be instrumental in not only maintaining high standards but have the desire to play a significant role in developing the Humanities Learning Area further.

### **Key Responsibilities & Accountabilities**

- To work with the Head of Learning Area, to ensure effective provision of teaching and learning.
- To support the Head of Learning Area in raising the standards of achievement, attainment, and behaviour in your Learning Area and in promoting the Academy's ethos of high aspirations and outstanding performance in all areas.
- To observe colleagues on a regular basis and provide objective feedback, setting targets for improvement where appropriate.
- To use mentoring and coaching strategies to support individual staff to become outstanding practitioners: from 'good' to 'outstanding' and from 'requires improvement' to 'good'.
- To participate in the training, monitoring, and mentoring of staff.
- To contribute to the planning, development and delivery of training and INSET.
- To work with the Head of Learning Area to ensure outstanding behaviour within the Humanities Learning Area.
- In the absence of the HOLA to deputise.
- To comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.



Person Specification				
E Essential or D Desirable	Requirements	Assessment Criteria		
		App Form	Task	Interview
Experience				
E	Ability to teach at least one Humanities subject at KS4 and preferably KS5	X	X	X
E	Knowledge and understanding of how students learn in Humanities	X	X	X
E	Ability to select and devise appropriate teaching methods and resources to meet the differing needs of students		X	X
E	Effective planning, assessment and record keeping	X		X
E	Ability to contribute to planning, developing and delivering training and INSETs	X		
E	Ability to develop and maintain positive relationships with teachers, support staff and parents			X
E	Ability to observe colleagues and provide feedback and targets where necessary	X		X
E	Capable of up-skilling teachers on PAM, training and mentoring NQTs, GTPs, ITTs and Schools Direct trainee teachers	X		X
IT knowledge				
D	Advanced knowledge of the Microsoft Office Suite, specifically Word and Excel, is an essential requirement of the role			
E	A good degree in the subject or a related subject		X	X
E	Qualified Teacher Status (QTS)	X		
Behavioural Competencies				
E	Excellent analytical and communication skills		X	X
D	Strategic approach, ability to see the ‘big picture’			X
E	Commitment to meeting deadlines internally and externally, ensuring output consistently is of an exemplary standard			X
E	The upmost integrity and high levels of motivation & commitment.			X
E	Proactive approach & efficient time management & prioritisation skills			X
E	Proactive approach & efficient time management & prioritisation	X		X
Applicable to all staff				
E	Undertake training as required to fulfil the requirements of the role	X	X	X
E	Support Mossbourne through your actions & attitude, adjusting performance and practice in accordance with Federation initiatives and directives.	X	X	X
E	Recognise your role as part of the success of Mossbourne.	X	X	X
E	Play an active role in the safeguarding of all students and adults.	X	X	X



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***Mossbourne Federation reserves the right to modify this job description to ensure the needs of the Federation & students are met.***

***The document is not a comprehensive list; it simply outlines the expectations of this role.***

***This post is subject to an enhanced DBS disclosure. The post holder must be committed to safeguarding the welfare of children.***