



Make a difference to a child everyday in this brand new role.

Safeguarding Officer Role

25 hours- flexible hours accommodated

Term time + 1 week

Scale F - £14.82 – £16.08 an hour

Salary- £28, 598 - £31,022 Pro Rata

We need an enthusiastic, caring, resilient and confident person to come and join our safeguarding team.

We have pupils aged from 7 years old to 18 years old in our complex needs school in the heart of Norwich. Parkside is a friendly school with a family feel to it. Parkside likes to have fun and support our pupils to live life fully through supporting their learning in communication, self-regulation and independence.

We have an exciting role to support our safeguarding team of DSLs

The successful candidate will:

- Have experience of safeguarding and be willing to undertake the DSL training
- Have excellent communication skills and be able to communicate well with families, professionals and the school team
- Be confident in attending meetings related to safeguarding concerns and chairing meetings such as Early Help Meetings for families
- Work well in a team supporting the Lead DSL at Parkside
- Be organised and efficient- keeping meeting notes and training logs up to date
- Have an understanding of SEND and how this impacts on families

- Be calm and patient, especially when a child is showing dysregulated behaviour.
- be a team player, think on their feet and show initiative
- understand the importance of safeguarding in all aspects of school life

Please see the school website www.parkside.norfolk.sch.uk for an understanding of the school and our work.

Parkside School is committed to safeguarding and promoting the welfare of children and vulnerable adults and expects all staff and volunteers to share this commitment. To this end, the successful candidates will be required to undergo pre-employment checks.

This post is likely to come under the requirements of the Childcare Disqualification 2009 Regulations and the successful applicant will be required to complete a declaration form to establish whether they are disqualified under these regulations.

This post is exempt from the Rehabilitation of Offenders Act and you will be required to undergo an Enhanced DBS check or Enhanced DBS check with barred list. If you have information to declare it may be protected under the Exceptions Orders and you may not be required to declare it. You will be asked to make a criminal conviction declaration if you are shortlisted for the post. [Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website.](#)

Visits to the school are recommended and can be arranged through the school Reception team on 01603 441126.

For an informal discussion please contact Mrs Ellis-Gage (Head Teacher) or Mr Habershon (Deputy Head) on 01603 441126

Closing date: 20.2.26

Interview dates: 2.3.2026