



PERSON SPECIFICATION

ASSISTANT CLEANING SUPERVISOR

Name:

Scale: 2D

Date prepared: February 2026

	Essential Attributes	Preferred Attributes
Educational Qualifications	Good basic literacy and numeracy	Trained to a British Institute of Cleaning Sciences (BICS) standard.
Work experience	Cleaning Supervising staff Working knowledge of COSHH and Health & Safety and be prepared to undertake training as necessary	Working in an educational setting Training staff
Skills/ Knowledge/ Aptitude	Ability to clean and supervise a team of people Ability to organise rotas and manage change Ability to take responsibility and work on own initiative Knowledge of cleaning methods and equipment Ability to empathise with young people (an understanding of emotional and educational needs of young people) Good interpersonal skills (ability to communicate effectively with students and adults in a calm and respectful manner) Reliability Trustworthiness Good organisational and administrative skills	Good 'eye for detail' Willingness to adapt working hours and conditions to suit any day-to-day changes Good record keeping skills An understanding of safeguarding in a school setting
Other	Commitment to self-development and willingness to undertake further training Commitment to achieving and maintaining high standards Willingness to work as part of a team Good health and physical fitness to carry out cleaning duties including lifting stock	Enthusiasm for working with young people Current First Aid at Work Qualification



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