

Queenswood



PERSON SPECIFICATION
AND JOB DESCRIPTION



Sports
Graduate:
Hockey
Performance
Coach



JOB DESCRIPTION AND PERSON SPECIFICATION

Job Description

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Job Title:

Sports Graduate - Hockey Performance Coach

Main Purpose of the job:

The successful applicant will be expected to assist the Head of Hockey at all levels, from Year 7 to Upper Sixth. The applicant should be able to coach at a high level and inspire the development of Hockey within the school. In addition, the ability to support the Physical Education department in the delivery of some/all of the following sports – Netball, Swimming, Badminton, Cricket, Athletics, Tennis, Fitness, Gymnastics, is desirable.

Reporting to:

Director of Sport

Reporting to the job holder:

N/A

Main responsibilities and duties

The successful applicant will be involved in the coaching and development of Hockey at Queenswood School in liaison with the Director of Sport and Head of Hockey. This will entail working with students through both the Physical Education and Co-curricular programmes. Support and development of the fixture programme will be an integral part of this role.

Particular responsibilities include:

- Planning and coaching Hockey sessions throughout the year for pupils of all ages and abilities, including the development of schemes of work in association with the Head of Hockey and Head of PE.
- Assist the Head of Hockey with staff inset and updates with regard to Hockey.
- Giving due consideration to the needs of individual pupils and thus ensuring that all pupils are working and developing at their own pace.
- Development of individual sporting needs, as well as team strategies.
- Selecting and managing teams as and when required (to include after school, weekends and occasional school holidays).
- Promoting professional standards of punctuality, discipline and sportsmanship with all the pupils, taking appropriate action where necessary.
- To contribute to other areas within Physical Education and Sport when required.

No list of responsibilities can really encompass all that is asked of a Sports Graduate; at the heart of his or her task is an active enthusiasm for sport and an equally active enthusiasm for the young people being taught.

Other duties may be deemed appropriate to the role by the Principal.

This job may suit a young person taking a gap year and could also be a student from abroad. The applicant may be considering a future in Physical Education or Sport. This role is a great opportunity to gain valuable work experience and training in a highly successful and professional environment.

The role carries an annual salary, accommodation and meals during term time.

All Sports Graduates are expected to play a full role in the life of the School outside the classroom, in addition assisting with occasional with boarding duties will be expected.

Person Specification

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	Essential	Desirable
	These are qualities without which the Applicant could not be appointed	These are extra qualities which can be used to choose between applicants who meet all of the essential criteria
Qualifications	<ul style="list-style-type: none"> • Relevant degree 	<ul style="list-style-type: none"> • Relevant Coaching and officiating qualifications • First aid certificate • Full UK Drivers Licence
Experience:	<ul style="list-style-type: none"> • Experience of secondary education or coaching • Proven experience and involvement in Hockey 	<ul style="list-style-type: none"> • Working in a school or similar environment • Proven experience and involvement in Sport
Skills	<ul style="list-style-type: none"> • Excellent communication skills • Strong administrative skills • Ability to work independently and as part of a team. • Good use of IT, including social media to promote sport and well being 	<ul style="list-style-type: none"> • Ability to mentor young sportswomen as part of a scholarship programme • Organisation of fixtures
Knowledge	<ul style="list-style-type: none"> • Coaching innovations in Hockey 	<ul style="list-style-type: none"> • Breadth of sporting knowledge across a range of sports • Knowledge of current fitness training techniques • Sports nutrition • Well being • Awareness of health and safety requirements of sport • Safeguarding knowledge
Personal competencies and qualities	<ul style="list-style-type: none"> • Ability to form and maintain appropriate relationships and personal boundaries with children and young people • Flexible and professional approach • A keen Interest in sports coaching • Reliable • Motivated • Organised • Professional 	<ul style="list-style-type: none"> • Sense of humour • Versatility • Organised • Ability to work under pressure and to meet deadlines • Interpersonal skills