



St Teresa's Catholic Primary School & Nursery

Long Elmes, Harrow Weald, HA3 6LE

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Website: www.st-teresas.harrow.sch.uk

JOB DESCRIPTION - CLASS TEACHER

Everyone who works at St. Teresa's Catholic Primary School & Nursery has the responsibility for promoting the child protection, safeguarding, health and safety and welfare of children.

1.0 Principles

- 1.1 A main scale teacher is expected to undertake all the professional duties of a teacher, under the terms and conditions specified in the current School Teachers' Pay and Conditions Document, and under the reasonable direction of the Headteacher.
- 1.2 In fulfilment of all responsibilities and duties, a main scale teacher should show a commitment to the Catholic ethos, aims and policies of the whole school, and strive to maintain these through personal conduct and effective relationships with colleagues and pupils.

2.0 Professional Duties

- 2.1 meet the requirements of the Teachers' Standards
- 2.2 teach all curriculum areas appropriate to the Primary age range
- 2.3 employ a range of teaching strategies appropriate to the different abilities and needs, including the use of a variety of methods of classroom organisation
- 2.4 assess and record pupil performance, meeting the requirements of the National Curriculum with regard to assessment in the appropriate Key Stages
- 2.5 help create and maintain an attractive, effective and exciting environment for learning
- 2.6 communicate clearly and effectively with parents, pupils, Governors and colleagues
- 2.7 effectively manage all adults working within your class on a daily basis to ensure optimum outcomes
- 2.8 participate in the organisation and presentation of class assemblies
- 2.9 safeguard the health, safety and well-being of self and others in accordance with the school's Safeguarding policies
- 2.10 support the positive implementation of the equality policy within the school
- 2.11 maintain good order in the classroom and around the school with due regard to the school's policies on behaviour and anti-bullying
- 2.12 take the role of curriculum co-ordinator (not during NQT year)
- 2.13 attend termly co-ordinator meetings and disseminate information to colleagues (not during NQT year)

3.0 Wider Professional Effectiveness

- 3.1 take responsibility for own professional development and use the outcomes to improve teaching and learning
- 3.2 participate in the school's teacher performance management programme
- 3.3 make an active contribution to the policies and aspirations of the school
- 3.4 lead by example in matters such as classroom order, discipline, relationships, presentation and assisting other staff in achieving high standards
- 3.5 initiate new ideas and encourage the development of curriculum content, organisation and the use of ICT

4.0 Professional Characteristics

- 4.1 demonstrate that you are an effective professional who challenges and supports all pupils to do their best through:
 - 4.2
 - inspiring trust and confidence,
 - building team commitment,
 - engaging and motivating pupils,
 - analytical thinking, taking positive action to improve the quality of pupils' learning.

It is also the duty of a main scale teacher to undertake any professional duties reasonably delegated by the Headteacher.

To whom responsible: The Headteacher