



ASC Resource Provision Leader
April 2026





Kelvin Hall School, Bricknell Avenue, Hull, East Yorkshire, HU5 4QH

Telephone: 01482 342229

Email: info@kelvinhall.net

Website: www.kelvinhall.net

Headteacher: Mr J Shaw

Deputy Headteachers: Mrs C Grandidge, Mrs L Piercy

Welcome letter from the Headteacher

Dear Applicant,

Thank you for enquiring about the position of ASC Resource Provision Leader at Kelvin Hall School. The successful candidate will be joining the school at a very exciting time in our development. We are looking for someone who can take us forward and build upon our sound foundations.

Kelvin Hall is a mixed 11-16 school on the outskirts of the city of Hull. We are a much larger than average secondary school. We have approximately 1640 pupils on roll with a year 7 intake of 320 pupils. We stand on the same campus as Wyke Sixth Form College where many of our Year 11 students progress.

Our success and reputation is built on our cooperative values and highly inclusive approach to children and their education. We have a strong ethos of working in partnership with all stakeholders, ensuring we are very ambitious for all our children. We are committed to ensuring that we provide children with the right academic teaching and supportive pastoral care to ensure that all children have the greatest opportunity to succeed.

The successful candidate must share our collaborative approach and values, promoting a strong team and partnership ethos and must believe in a self-improving and sustainable system of school improvement that shares our moral purpose.

If you firmly believe that you share our commitment and desire to provide the best life opportunities for our children, then we would very much welcome an application from you.

If you would like to have an initial discussion regarding this role, then please email the school for the attention of the **Headteacher, James Shaw**, at info@kelvinhall.net or contact the school on 01482 342229.

Yours faithfully

A handwritten signature in black ink, appearing to read 'James Shaw'.

James Shaw
Headteacher





Welcome to Kelvin Hall School

We are a very successful 11-16 mixed comprehensive school with approximately 1640 students on roll. We are a popular first choice of school for families in Hull and the East Riding of Yorkshire and are a very successful school academically.

We are one of three secondary schools in a developing Multi-Academy Trust (Thrive Co-operative Learning Trust) that currently consists of 10 schools.

We are proud to be working in partnership with Newland School for Girls and The Boulevard Academy in the secondary Trust.



Senior Leadership Team



Christopher Leng
Director of Secondary Education



James Shaw
Headteacher



Claire Grandidge
Deputy Headteacher
DSL



Lauren Piercy
Deputy Headteacher



Jayne Graham
SEND



Jo Andrews
Inclusion



Rachel Hilton
Personal
Development



Claire Keddy
Developing
Teaching



Caroline Dawes
Key Stage 3

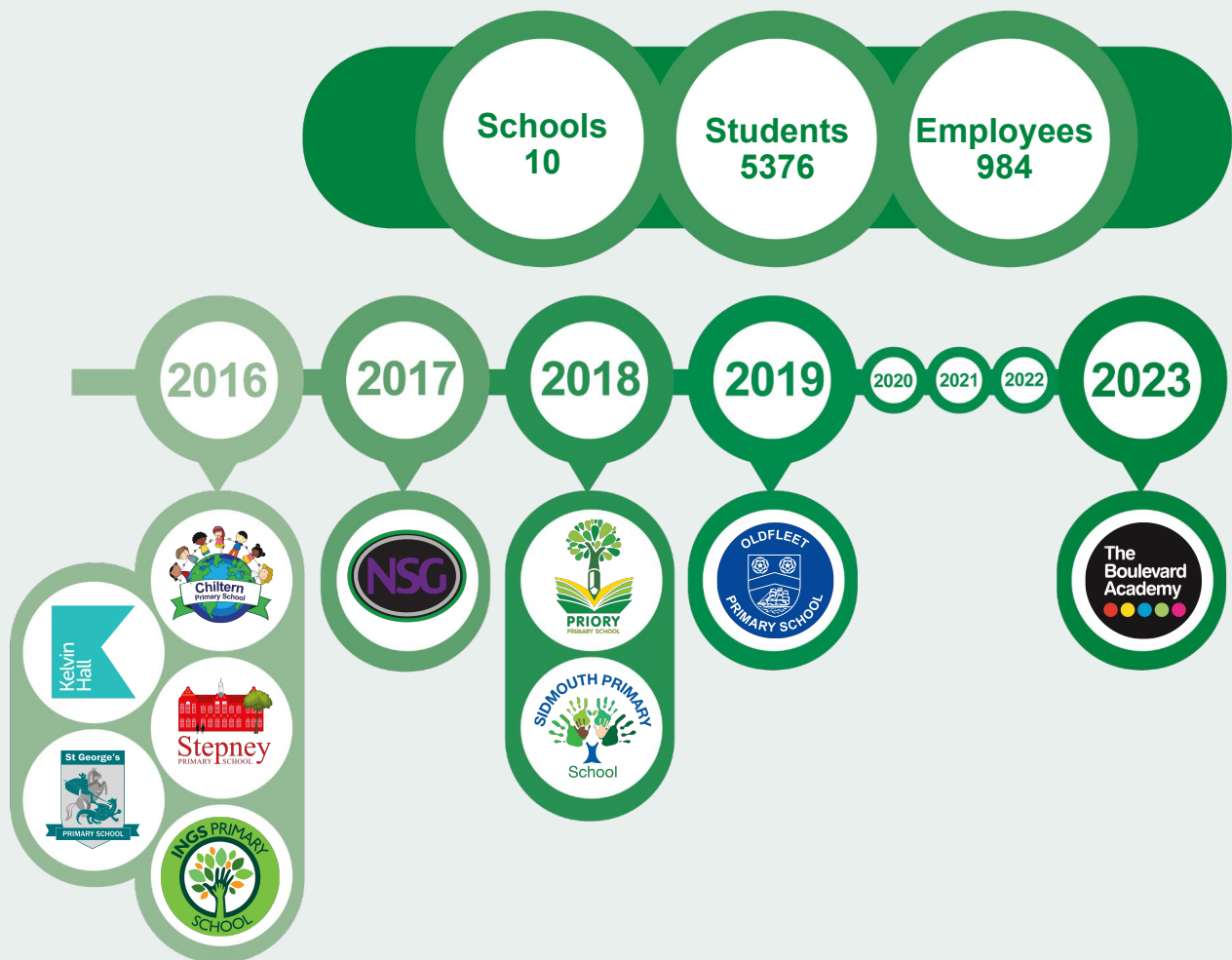


Emily Sansam
Key Stage 4



Craig Suddaby
Behaviour
and Culture

Our Journey so far...



Our Partners

Our ongoing partnerships with the following organisations



Our partnership with the Reach Foundation is leading us to develop a 'Cradle to Career' model across our three schools in HU3 - and later across the whole of Thrive.



Our recent partnership with C3 Group has brought us closer to achieving our goal of net-zero emissions, reinforcing our pledge to create a more sustainable future for our students, staff, and the wider community.



Yorkshire 100 aims to identify 100 future school leaders and take them on a development journey of peer-led support and cutting edge national and international school development.



Coop Schools provides services and support for the network of cooperative schools, strengthening school improvement and local accountability.



Registered Office Address:

Kelvin Hall School, Bricknell Avenue, Hull, East Yorkshire HU5 4QH

Tel: (01482) 342229 | Email: jobs@thrivetrust.uk



ASC Resource Provision Leader

Salary: Leadership L1-L5

Hours: Full Time

Permanent

Start: September 2026

Thrive Co-operative Learning Trust is a vibrant family of ten schools across Hull – three secondary and seven primary – united by a shared purpose: to inspire pupils to thrive in life. Each Thrive school is a dynamic community of staff, pupils, and families working together to unlock every child's potential.

The Opportunity

We are looking for an experienced and passionate teacher to be the strategic lead for our ASC Resource Provision at Kelvin Hall School. Someone who can lead, inspire and manage by setting the strategic direction, ensuring we meet the needs of students with ASC as their primary need.

You will support a small, skilled team to enable students to also access a mainstream curriculum as much as possible, delivering individual programmes of work and ensuring quality support for students. The role extends to working in collaboration with relevant agencies to ensure outstanding provision and outcomes.

The role also includes:

- Leading and holding accountability for a small team working in the provision of a quality and bespoke curriculum.
- Contributing to the school's commitment to inclusive education.
- Providing regular and effective communication to all stakeholders.
- Organising and leading regular meetings with parents/carers and agencies.

What You Will Bring

We are looking for someone who:

- Fully understands the needs of students with ASC and how to successfully integrate those students into mainstream lessons.
- Has excellent communication skills to liaise effectively with staff, parents/carers and agencies.

The position demands high professional standards and experience of working with adolescents/young adults.

What We Offer

- An inclusive and forward-thinking school within a supportive Multi-Academy Trust
- Opportunities for professional growth through leadership development programmes
- Access to our staff benefits platform, including retail discounts, gym membership offers, and savings schemes such as cycle-to-work
- Membership of the Teachers' Pension Scheme

Next Steps

We recognise the importance of a visit when considering an application. Should you wish to have an informal and completely confidential discussion or to arrange a visit, please contact Alex Rey (PA to the Headteacher/SLT) via email at info@kelvinhall.net or telephone Kelvin Hall School on 01482 342229 to arrange this.

Closing date: Friday 8th May 2026, 9:00am

Interviews: Week commencing Monday 11th May 2026

As part of Thrive Co-operative Learning Trust commitment to safer recruitment processes and in accordance with statutory guidance: [Keeping Children Safe in Education](#) an online search will be carried out on all shortlisted candidates.

Please note, we do not accept CVs, applications must be submitted using our application form.

Our commitment to Safeguarding: Thrive Co-operative Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Each school has a robust Safeguarding Policy and all staff receive training relevant to their role at induction and throughout their employment.

A candidate's suitability to work with children will be explored at all stages of the recruitment process. The successful applicant will, in accordance with statutory guidance, be subject to a comprehensive pre-employment checking process including receipt of a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS), a Children's Barred List check, a Section 128 Management Check if relevant, Prohibition check and overseas checks as applicable, identity check, medical clearance, proof of qualifications, satisfactory references and a check regarding their eligibility to work in the UK.

This role involves contact with children and provides regular access to children, therefore it is 'regulated activity'. As such, this post is exempt from the Rehabilitation of Offenders Act - 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020.

Our commitment to equality and diversity: Thrive Co-operative Learning Trust recognises and celebrates the diversity of its schools and their communities. There is a shared commitment across the Trust to develop further a culture of respect, where discrimination is not tolerated, and individuals are treated equitably and fairly and feel a sense of belonging.

Please visit [Thrive Trust website](#) to view our Job Applicants Privacy Notice, which explains how we collect, store, and use personal data about individuals applying for jobs at our school.

Job Description

Post Title	ASC Resource Provision Leader
Grade	L1 - L5
Location	Kelvin Hall School
Reporting to	Assistant Headteacher SEND

Purpose of Role

To be the strategic lead for the ASC Resource Provision at Kelvin Hall School. To lead and manage the ASC Resource Provision by setting the strategic direction.

Key Responsibilities

- Actively develop links with relevant agencies
- Promote working practices, which do not discriminate on grounds of gender, ethnicity, religion, culture, age and disability
- Attend meetings, give presentations and contribute to written reports as appropriate.
- Initiate, maintain and develop links with parents/carers.
- Promote and support student extra-curricular provision and participation in wider school life.
- Train and support staff re: student engagement in learning
- Ensure effective support is in place for students. Contribute to the vision for an effective, successful ASC provision.
- Initiate and manage change for improvement and development of the provision and the development of staff.
- Advise the Local Governing Body by the preparation of reports and attendance at meetings.
- Line-management of staff who work in the ASC provision
- Inspire, challenge, motivate and empower others to attain challenging outcomes
- Establish clear expectations and constructive working relationships with staff
- Communicate and maintain high expectations of all staff and challenge poor performance
- Leading and managing ASC Provision staff and resource
- Demonstrate high professional standards, leading by example
- Develop and promote effective partnerships with parents, carers, staff and students.
- Gain support regarding the ASC provision in terms of teaching and learning, progress and attainment, behaviour and safety
- Provide guidance for staff in school and for Headteachers and SEND leads in Trust schools, to support inclusion and high quality teaching & learning re: students with ASC.
- Operational Lead for the ASC provision
- Ensure funding is used to accelerate student progress and improve equality of access.
- To ensure the curriculum meets students' needs.
- Monitoring and evaluating student progress
- To fulfil a teaching commitment in the ASC provision
- Meet with parents/carers at least once a term to update re: progress and attainment.
- Facilitate and attend relevant meetings with colleagues, lead on Annual Reviews, contribute and affect change to the EHCP as appropriate.
- Ensure professional skills are kept up to date and further developed via Appraisal and CPD.
- The duties of this post may vary from time to time and are not exhaustive. The post holder may be required to undertake other duties which should not substantially change the general character of the post, ensuring the operational needs of the school are met.
- Design and lead small-group interventions (e.g., Social Thinking, LEGO Therapy, or Executive Functioning workshops) that mix RB students with mainstream peers who have similar needs.
- Establish the Resource Base as a "Centre of Excellence" where mainstream students can access specific sensory equipment or quiet zones during break/lunch, managed by the Lead Teacher.
- Invite mainstream students into the Resource Base for specific projects (e.g., life skills, gardening, or specialised STEM tasks) where the RB students act as the "experts" or hosts.

Responsibilities for Staff:	Teaching Assistants within the ASC unit x 6
Responsibilities for Customers/Clients:	Safeguarding and promoting the welfare of children.
Responsibility for Budgets/Financial Resources:	NA
Responsibility for Physical Resources:	Ensure accurate records are kept

Safeguarding Children

Thrive Co-operative Learning trust is committed to safeguarding and promoting the welfare of our pupils and young people. Each school has a robust Safeguarding Policy and all staff will receive training relevant to their role at induction and throughout employment at the school. We expect all staff to share this commitment. All post holders are subject to a satisfactory Enhanced disclosure from the Disclosure & Barring Service (DBS) and satisfactory employment references, as well as identification and qualification checks which will be required before commencing duties.

		E	D	How Identified
Qualifications	Qualified Teacher Status	✓		AF, I
	Degree level qualification	✓		
	Recent & relevant CPD within the last 3 years	✓		
	Further relevant professional qualification		✓	
	National Award for SEN Coordination		✓	
Relevant Experience	Experience of working in a special school setting or leading SEND provision in a mainstream school	✓		AF, I
	Successful partnership and collaboration with agencies	✓		
	Proven track record of leading improvement and raising student achievement	✓		
	Proven, successful teaching that has directly led to measurable, positive outcomes for students	✓		
	The ability to inspire, develop, empower and sustain individuals and teams	✓		
	Teaching experience in more than one school		✓	
	Teaching experience in a secondary school		✓	
	Effective line-management of support staff		✓	
	Supporting Youth Mental Health issues		✓	

		E	D	How Identified
Skills & Abilities	Build and maintain effective relationships through interpersonal skills	✓		AF, I
	Excellent communication skills - verbal and written	✓		
	Inclusive approach to education	✓		
	Think creatively to anticipate and solve problems	✓		
	Develop effective teamwork	✓		
	Think strategically and contribute a coherent, achievable vision	✓		
	Manage and resolve conflict	✓		
	Work under pressure, maintaining perspective and a sense of humour	✓		
	Commitment, honesty and dedication	✓		
	Ability to manage own time effectively	✓		
	Reliability, integrity, resilience and tenacity	✓		
	Be able to understand student data and prioritise needs for improvement	✓		
Evidence of 'wider' school effectiveness		✓		
Knowledge	A knowledge and commitment to safeguarding and promoting the welfare of children and young people	✓		AF, I
	Be able to understand student data and prioritise needs for improvement	✓		
	Analysis and interpretation of data and target setting	✓		
	An emotionally intelligent approach to work with students, parents and colleagues	✓		
	Outstanding interpersonal and communication skills	✓		
	Outstanding leadership skills and practical examples of their application	✓		
	Knowledge and understanding of equality issues and relevant legislation	✓		
	Ability to analyse and interpret pupil performance data and set relevant targets	✓		
	Proven leadership regarding action planning, monitoring and evaluation of provision.	✓		
	Ability to work effectively with agencies	✓		

		E	D	How Identified
Knowledge	Thorough understanding of SEND legislation	✓		AF, I
	Evidence of leading whole-school improvements in SEND provision		✓	
	Outstanding IT skills and ability to improve student achievement using new technologies		✓	
Interpersonal/ Communication Skills: Verbal Skills	Ability to establish professional, effective working relationships with a range of partners/colleagues and children & young people	✓		AF, I
	The ability to work independently and use their initiative	✓		
	Ability to use tact, diplomacy, sensitivity and good humour	✓		
	Excellent attendance and punctuality	✓		
	Motivation to work with students	✓		
	Commitment to Safeguarding and promoting the welfare of children and young people.	✓		
	Ability to form and maintain appropriate relationships and boundaries with students	✓		
	Emotional resilience in working with challenging behaviour.	✓		
	Ability to plan strategically	✓		
	Commitment to own personal and professional development	✓		
	Ability to provide inspirational leadership to students and staff	✓		
	Ability to delegate effectively	✓		
	Ability to deal sensitively with people, to negotiate effectively, to positively influence and to resolve conflict	✓		
	High degree of resilience	✓		
Ability to prioritise and take responsibility for solving problems that arise	✓			

		E	D	How Identified
Written Skills	The ability to communicate effectively in writing	✓		AF, I
Personal Qualities	To be an flexible and effective team player	✓		AF, I
Disclosure & Barring Service	The successful candidate's appointment will be subject to the School obtaining a satisfactory Enhanced disclosure from the Disclosure & Barring Service and Children's Barred list check	✓		DBS
	This post is exempt from the Rehabilitation of Offender Act 1974 the candidate is required to declare full details of everything on their criminal record.	✓		(after short listing)