



JOB DESCRIPTION

Post:	Teacher of Maths & PE
Responsible to:	Heads of Department
Salary Range:	Highly competitive salary

Purpose:

- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate
- To monitor and support the overall progress and development of students as a teacher and form tutor
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential
- To contribute to raising standards of achievement and maximising student attainment
- To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth
- To be committed to the safeguarding of children

Main Core Duties:

- To plan and prepare courses, schemes of work and individual lessons, appropriate to the needs, interests, experience and existing knowledge of students
- To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the Department
- To contribute to the Department's improvement plan and its implementation
- To contribute to the whole school's planning activities
- To contribute to the Department process of self-review, evaluation and improvement planning activities

Curriculum Provision:

- To assist the head of department in order to ensure that the curriculum area provides a range of teaching and learning which complements the school's strategic objectives

Staff Development:

- To take part in the school's staff development programme by participating in arrangements for further training and professional development
- To continue personal development in the relevant areas including subject knowledge and teaching methods
- To engage actively in the appraisal review process
- To ensure the effective/efficient deployment of classroom support

Principal: Mr Leon Lima

Glenmoor & Winton Academies
Beswick Avenue
Bournemouth
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Swindon & Wiltshire
Teaching School Hub
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Behaviour
HUBS

Sparx Maths



- To work as a member of a designated team and to contribute positively to effective working relations within the school

Quality Assurance:

- To adhere to and to help to implement school quality procedures
- To contribute to the process of monitoring and evaluation of the faculty in line with school procedures, including evaluation of the Department in line with school procedures, including evaluation against quality standards and performance criteria
- To implement modifications and improvement where required
- To review from time to time methods of teaching and programmes of work
- To take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school

Management Information:

- To maintain appropriate records and to provide relevant accurate and up-to-date information for the school's management information system
- To complete the relevant documentation to assist in the tracking of students
- To track the progress of assigned students and use this information to inform teaching and learning

Communications:

- To communicate effectively with the parents of students as appropriate
- To communicate and co-operate with persons or bodies outside the school, where appropriate
- To follow agreed policies for communications in the school
- To attend meetings in accordance with the school's policy

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