

**Blessed George Napier Catholic School**  
**PERSON SPECIFICATION**  
**KITCHEN ASSISTANT - GRADE 2**



	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>SKILLS, QUALITIES AND ABILITIES</b>	Reliability, trustworthiness and commitment to the post	Ability to relate well to children and adults
	Work constructively as part of a team, understanding school roles and responsibilities and your own position within these	Ability to organise work, prioritise tasks and manage time effectively
	Punctuality / good time-keeping	Experience in administering first aid.
	Good interpersonal skills and communication	
	Confidence	
	An excellent standard of personal hygiene	Up-to-date Food Hygiene Certificate – this training can be undertaken once the post commences.
<b>COMMITMENT TO CHILD PROTECTION &amp; SAFEGUARDING</b>	Understanding of and commitment to the school's policy on Safeguarding Children	
	Knowledge of up-to-date child protection practice & legislation	Recent 'Safeguarding' training undertaken
	Willingness to uphold and promote fundamental British values	Recent 'Prevent Duty Awareness' training undertaken
<b>FAITH COMMITMENT</b>	Understanding of and respect for the distinctive nature of a Catholic School	
<b>PROFESSIONAL DEVELOPMENT</b>	Willingness to participate in development and training opportunities	
<b>REFERENCES</b>	Positive recommendation from at least two professional referees	
<b>ESSENTIAL EMPLOYMENT CHECKS (if offer of appointment is made)</b>	Enhanced DBS with child barred list clearance [and Overseas Police Check if applicable]	
	Completion of a pre-employment Medical Screen Health Assessment	
	Asylum & Immigration checks – documentary evidence of entitlement to live and work in the United Kingdom	