

PERSON SPECIFICATION

JOB TITLE:

Cover Supervisor

Attributes	Essential	Preferred
Education/Qualifications	Educated to GCSE level with English and Maths at A*-C	
Experience	Previous experience of working in a school or educational establishment	Previous experience in a classroom support role
Skills/Knowledge/Aptitude	<p>Understanding of the educational system and National Curriculum</p> <p>Ability to maintain discipline in a classroom situation</p> <p>Good communication skills - both written and oral</p> <p>Good organisational skills</p> <p>Ability to cope with conflicting demands, deadlines and interruptions</p> <p>Ability to operate with integrity and discretion</p>	Knowledge of behaviour management strategies
Motivation	<p>Willingness to undertake training</p> <p>Ability to work on own initiative</p> <p>Ability to work effectively as a member of a team</p>	