



Job Description

Job Title: Nursery Lead Practitioner

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Grade: SEBMAT Level

Salary: Dependent on qualification and experience

Hours: 33.5 hours per week (8:30am – 3:30pm plus one hour staff meeting per week)

Contract Type: Term Time only plus 5 INSET days (39 weeks)

Reporting To: EYFS Lead

Responsible For: Leading the nursery

Main Purpose

The nursery lead practitioner is responsible for:

- Plan and deliver a range of high quality learning activities for whole class, small groups and individual pupils.
- Be responsible for the day to day running of the Nursery class, support children's progress through high quality teaching, assessment and the implementation of learning opportunities.
- Work in partnership with parents, the reception class teacher, EYFS leader and the wider school.
- Support and take part in the admissions process for pupils starting in the nursery, overseeing the settling process

Duties and Responsibilities

- Lead the day-to-day organisation, development and continuous improvement of the nursery provision.
- Ensure the nursery environment reflects high-quality EYFS practice and supports children's learning and development.
- Model exemplary practice and support colleagues in delivering high-quality interactions and learning experiences.
- Work collaboratively with the Reception teacher/EYFS Lead to ensure a coherent EYFS journey for all children.
- Plan, facilitate, monitor and assess high-quality child-initiated and adult-guided learning experiences in line with the EYFS Framework, using observations of children's interests and developmental needs to inform provision and promote sustained shared thinking.
- Ensure the nursery curriculum is ambitious, inclusive and supports children's progress across all areas of learning.
- Lead and champion outdoor learning opportunities, including the effective use of the school's woodland and outdoor learning environments.

Date Created: 9th June 2026

Next Review date: June 2027 or when role significantly changes

Approved by: Jo Sergeant

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- Ensure children have daily opportunities to learn through exploration, risk-taking and discovery in natural environments.
- Identify and support children with emerging additional needs and work closely with the SENDCo to ensure appropriate provision.
- Contribute to the development and review of SEND support plans and referrals where appropriate.
- Promote an inclusive learning environment where all children can thrive.
- Safeguard and promote the welfare of all children, always adhering to school safeguarding policies and procedures.
- Maintain accurate records and report concerns in accordance with statutory guidance and school procedures.
- Support children with intimate care in line with our policy.
- Liaise with parents and carers and other professionals, providing feedback on pupils' learning via regular information sharing, parents evening meetings, end of year reports and pupil progress meetings.
- Understand and adhere to GDPR requirements and maintain confidentiality at all times.
- Complete referrals and reports for children and their families where appropriate
- Liaise with outside agencies and professionals when appropriate.
- Other responsibilities as reasonably requested and commensurate with the grading of the post.

Qualifications Required

Essential

- Full and relevant Level 6 Early Years qualification, EYTS, EYPS or QTS.
- Experience of working within the Early Years Foundation Stage.
- Sound knowledge of child development and the EYFS Framework.
- Experience of assessment and tracking children's progress.
- Excellent communication and interpersonal skills.

Desirable

- Experience of leading nursery or early years provision.
- Paediatric First Aid qualification.
- Experience of outdoor learning or Forest School approaches.

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