



Job Description

Class Teacher

Reporting to:	Head of School
Grade/Salary:	M1 – UP3
Hours of work:	32.5
Location:	Lindens Academy

Core Purpose:

- To carry out the duties of the role in accordance with the Teacher's Pay and Conditions Document and other relevant statutory provisions.
- To carry out professional duties and to have responsibility for an assigned class.
- To be responsible for the day-to-day work and management of the class and the safety and welfare of the pupils, during on-site and off-site activities.
- To promote the aims and objectives of the academy and maintain its philosophy of education.

Duties and responsibilities:

TEACHING & LEARNING

- To plan, develop and deliver high quality lessons that cater for the needs of the whole ability range within their class within the context of the academy's plans, curriculum and schemes of work
- Promote the safety and well-being of pupils
- Establish a safe and stimulating working environment for pupils, rooted in mutual respect
- Take responsibility for promoting good and courteous behaviour both in classrooms and around the academy in accordance with the academy's behaviour policy
- Maintain good order and discipline among pupils through managing classes effectively, using approaches which are appropriate to pupils' needs
- Have high expectations of behaviour and establish a framework for discipline with a range of strategies using praise, sanctions and rewards fairly and consistently
- Direct and supervise support staff assigned to them and where appropriate, other teachers
- Have a clear understanding of the needs of all pupils including those with special educational needs, those of high ability, those with English as an additional language, those with disabilities and be able to use and evaluate distinctive teaching approaches to engage and support them



LIGHTHOUSE

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- Contribute to the design and provision of an engaging curriculum within the relevant subject area(s)

MONITORING, ASSESSMENT, RECORDING, REPORTING

- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils
- Make effective use of data to monitor and evaluate pupil progress across the curriculum and to inform teaching and learning planning
- Participate in arrangements for preparing pupils for qualifications and external examinations
- Use relevant data to monitor progress, set targets and plan subsequent lessons
- Give pupils regular feedback both verbally and through accurate marking and encourage pupils to respond to the feedback.
- To monitor pupil progress, keeping pupil records that include assessment outcomes and targets set at regular intervals in line with academy policy, to enable all pupils to achieve their full potential

CURRICULUM KNOWLEDGE & UNDERSTANDING

- Have a thorough and up-to-date knowledge and understanding of the National Curriculum programmes of study, level descriptors and specifications for all relevant areas of the Curriculum.
- Demonstrate a critical understanding of developments in the subject and curriculum areas and promote the value of scholarship
- Demonstrate an understanding and take responsibility for promoting high standards of literacy, articulacy and the correct use of standard English
- Have a secure knowledge of the relevant subjects and curriculum areas. Foster and maintain pupils' interest in the subject and address misunderstandings

PROFESSIONAL STANDARDS & DEVELOPMENT

- Develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support
- Take responsibility for improving teaching through appropriate professional development, responding to advice and feedback from colleagues
- Communicate effectively with parents and carers with regard to pupils' achievements and well-being and provide feedback on a pupil's progress at parents' evenings and other meetings
- Critically evaluate resources and teaching, using this knowledge to improve the quality of teaching and learning
- Assist in the development of the Academy Curriculum in line with the Academy's Improvement Plan
- Contribute to the development, implementation and evaluation of the academy's policies, practices and procedures in such a way as to support the academy's values and vision

CONTINUING PROFESSIONAL DEVELOPMENT - PERSONAL

- Take responsibility for personal professional development, keeping up to date with developments and changes in the Academy Curriculum, which may lead to improvements in teaching and learning



LIGHTHOUSE

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- Undertake any necessary professional development as identified in the Academy Improvement Plan taking full advantage of any relevant training and development available

- Implement the use of new technologies that enhance teaching and learning including podcasts and interactive whiteboards
- Carry out reflective practice exercises to move classroom practice, teaching and learning forward

OTHER DUTIES

- Make a positive contribution to the wider life and ethos of the academy
- To follow and actively promote the academy's policies
- Comply with the health and safety policy and undertake risk assessments as appropriate
- Demonstrate consistently the positive attitudes, values and behaviour which are expected of pupils

The Lighthouse Multi-Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to satisfactory references, which will be requested, prior to interview, an enhanced Disclosure and Barring Service (DBS) check, medical check, evidence of qualifications plus verification of the right to work in the UK.

The Trust will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

Whilst every effort has been made to outline the key duties and responsibilities of the role, it is not an exhaustive list. The duties and responsibilities of the role may vary from time to time, commensurate with and without changing the general character of the duties or the level of responsibility entailed and would not in itself justify a reconsideration of the grading of the post.