



MONK'S WALK  
SCHOOL



## **FAMILY SUPPORT WORKER PERSON SPECIFICATION**

### **1. Educational Qualifications/Training**

- Good standard of literacy and numeracy (at least GCSE or equivalent in English and Maths)
- Evidence of training and development
- Good level of IT literacy and working knowledge of Microsoft Office. Training on other IT packages used in this role will be provided.

### **2. Professional Experience**

- Experience of working with young people (preferably in a school or similar organisation)
- Working as part of a team

### **3. Professional Knowledge and Understanding**

The successful applicant will need to demonstrate knowledge and understanding of:

- Safeguarding policies, procedures and practices (Monk's Walk School specific safeguarding training will be provided)
- How to communicate with a variety of audiences, both orally and in writing
- How to organise and manage time effectively and how to prioritise
- How to achieve results in difficult situations and how to manage conflict effectively

### **4. Personal Qualities and Skills**

Ideally, we are looking for someone who:

- Has a calm, patient and reflective temperament
- Is aware of their strengths and areas for development
- Is self-confident
- Is resilient
- Is sympathetic to the needs of all young people, particularly those with barriers to learning
- Can work as part of a team
- Has empathy for colleagues
- Is abundantly energetic, creative, enthusiastic and optimistic
- Is co-operative, flexible and responsible
- Is reliable, well organised and committed to high standards
- Can contribute to the school community
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*Monk's Walk is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*