

THOMAS BECKET CATHOLIC SCHOOL

JOB DESCRIPTION

OVERVIEW

Job Title	TEACHER OF BUSINESS STUDIES
Contract type:	Permanent
Purpose of the Position	To be an effective professional who demonstrates thorough curriculum knowledge, can teach and assess effectively, take responsibility for professional development and has students who achieve well.
Key Responsibilities	In fulfilling the requirements of the post, the teacher will demonstrate essential professional characteristics, and in particular will: • Inspire trust and confidence in students and colleagues • Build team commitment with colleagues and in the classroom • Engage and motivate students • Demonstrate analytical thinking • Improve the quality of students' learning
Responsible to:	Head of Department
Accountable to:	SLT LINK
Responsible for:	Teaching Business Studies

MAIN DUTIES

1. Professional Practice

- Maintain an up-to-date knowledge of good practice in teaching techniques
- Know subject or specialism to enable effective teaching
- Take account of wider curriculum developments
- Incorporate national strategies in all teaching
- Use knowledge of students' learning needs
- Communicate learning objectives
- Effectively use homework and other extra-curricular learning opportunities
- Understand and apply effective classroom management
- Understand and apply a range of teaching strategies
- Positively target and support individual learning needs
- Maintain high levels of behaviour and discipline
- Make best use of all resources
- Undertake professional development to enhance teaching and students' learning, and
 - Apply outcomes and identify impact
 - Share outcomes with colleagues
- Take responsibility for professional learning
- Be an innovator of good practice and take responsibility for your professional development including subject specific training and ICT training

2. Raising Standards

- Securing good rates of progress and high levels of achievement for every student in line with agreed targets.
- Support staff in effective classroom and behaviour management ensuring that students in your department follow the faculty and Schools Code of Conduct.
- Ensure an inspiring classroom and corridor environment which celebrates students' work.
- Oversee effective assessment for learning strategies which empower students to raise achievement.
- Target individual students who are underachieving to ensure that every student in your department can be the best that they can be

3. Student Progress

Student progress

- Demonstrate appropriate consistent progress.
 - for the majority of students
 - across all teaching areas
 - across all spectrums of background, ability and behaviour
 - that compares favourably with students in similar settings.
- Use performance data to evaluate students' progress and set appropriate targets for improvement.

- Use assessment to inform planning and teaching and use a full range of Assessment for Learning (AfL) strategies ensuring all students know which level they are currently working at and how to get to the next level
- Report on progress to all stakeholders.

4. Ethos and Priorities of the school

- Contribute to school improvement/development planning and deliver the learning priorities of TBCS
- Contribute to the development and/or implementation of school policies
- Use the performance management process to advance student learning and enhance professional practice in line with the School's aspirations and priorities
- Have lead responsibility for an aspect of the School's work and develop plans which identify clear targets and success criteria for its development and/or maintenance
- Promote the wider aspirations and values and ethos of the school.

5. Any Other duties

The post holder will be required to safeguard and promote the welfare of children and young people and follow school policies and the Trust Code of Conduct. The Trust is committed to ensuring that it complies with all legislative requirements on safeguarding and child protection and that the Trust actively values and promotes diversity, unity and community cohesion and that it supports pupils to become successful, compassionate citizens. The Trust will ensure a continual focus on equality as measured by pupil progress and outcomes.

This post is subject to satisfactory references which will be requested prior to interview, an enhanced Disclosure and Barring Service (DBS) check, medical check, evidence of qualifications plus verification of the right to work in the UK.

The post-holder must carry out their duties with full regard to the Trust's Equal Opportunities Policy in relation to employment and service delivery.

Whilst every effort has been made to outline the key duties and responsibilities of the role, it is not an exclusive list. The duties and responsibilities of the role may vary from time to time and the post holder may be required to undertake other duties and responsibilities commensurate with the role as directed by the Headteacher or the Trust's Strategic Executive Lead (Chief Executive Officer).

