



# FRANCIS HOLLAND REGENT'S PARK

## TEACHER OF MUSIC

### JOB APPLICATION PACK

FULL-TIME | PERMANENT  
APRIL OR SEPTEMBER 2026 START





## FRANCIS HOLLAND REGENT'S PARK

### GENERAL INFORMATION

Francis Holland Regent's Park, founded in 1878 by the Reverend Canon Francis Holland, is an academically selective independent day school for girls aged 11-18, and is located in the heart of London. It is one of three schools within the Francis Holland Schools Trust. While each school maintains its own distinctive character and identity, they are united by a common purpose: to safeguard the wellbeing of young people, nurture their potential, build resilience, and support them in becoming fulfilled individuals who make a positive impact in an ever-changing, interconnected world.

Francis Holland Regent's Park central location makes the school easily accessible. Pupils commute from across the city, supported by excellent public transport links, including numerous bus routes and proximity to Baker Street station. Whilst space in central London is limited, the school is fortunate to have Regent's Park right at the doorstep where pupils make daily use of its outstanding outdoor facilities for both sport and leisure.

While Francis Holland Regent's Park is a Church of England School, we warmly welcome pupils of all faiths and backgrounds. Every year group reflects this inclusivity, with a wide range of beliefs represented across the school community.

Entry to the school is competitive and pupils are selected via entrance examinations and interview at 11+ or 16+. Pupils achieve exceptionally good results in examinations at GCSE and A Level, and progress to some of the best universities in the UK, as well as to top global institutions such as those in the US. The School offers means-tested bursaries, up to 100% of fees, with Academic, Art, Music and Sport scholarships awarded upon application.

Moreover, the school offers a plethora of co-curricular activities, with over 90 clubs and societies running before school, at lunchtimes and after school. Music, drama and sport are particularly strong. Community voluntary work and charitable activities are enthusiastically supported by staff and pupils. Achievement beyond academic success is regarded as essential for our pupils and all teachers are expected to contribute fully to co-curricular activities.

The Trust places great emphasis on the professional development of its staff body through CPD programmes, INSET training, and opportunities for upskilling and development into leadership roles. Staff who work within the Trust enjoy a significant range of benefits including:

- Wellbeing Scheme
- Cycle to Work Scheme
- Life Cover
- Free school lunch during term time
- Interest free travel and computer purchased loans



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- A vast range of retail and entertainment discounts
- Enhanced Maternity Pay
- 50% fee remission for own daughters
- Outstanding professional development opportunities
- Accredited ECT induction with reduced timetable and mentor support
- Approximately 20 fewer teaching days per year compared to the maintained sector
- Smaller class sizes compared to most maintained schools

Further information about our benefits package is available in the booklet accompanying this job application pack.

### ROLE OVERVIEW

We are seeking to appoint a dedicated and inspirational musician and educator to work in a thriving Music Department. Based in central London, the department makes good use of London concert Halls and great centres of music and undertakes biennial music tours. Music is a fundamental part of the school culture and community, celebrating music of all genres and at all levels.

The postholder will be an enthusiastic and effective teacher, with a proven track record of success in the classroom at all key stages, up to and including A Level teaching and will be expected to teach across the range of the school, promoting high standards at all levels. They will be expected to contribute fully to extra-curricular activities within the department, so experience in leading ensembles with good keyboard skills will be considered desirable. Music is a well-regarded and popular subject within the school and pupils achieve impressive results at GCSE and A level.

### MUSIC CURRICULUM

#### **Lower School: IIIrds, LIV and UIV (Years 7, 8 & 9)**

KS3 classes have 1 period (60 minutes) of Music classes per week.

#### **Middle School: LV and UV (Year 10 and Year 11)**

GCSE classes have 4.5 hours across two weeks. The current syllabus is Edexcel Music.

#### **Sixth Form: LVI and UVI (Year 12 and Year 13)**

The current syllabus is Eduqas specification. Students have 5 hours of music lessons per week. The teaching of each class is shared between two teachers.



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### JOB SPECIFICATION

The successful candidate is likely to:

- Support and work collaboratively with the Music department setting high standards for teaching and learning;
- An excellent teacher with a proven track record of success across all secondary key stages up to A Level;
- An enthusiastic and friendly individual with strong communication skills and the ability to develop strong relationships with staff & students alike;
- An experienced leader/director of ensembles who will be an active contributor to the extra-curricular life of the department, outside lesson times;
- Strong keyboard skills and the ability to accompany to a reasonable level and/or act as a rehearsal pianist for ensembles are desirable;
- An individual who wishes to develop their own skills through helping to organisation and planning of events, trips & tours, developing partnership connections;
- Have a good honours degree in Music (2:1 or above) and a PGCE and/or QTS;
- Keep fully informed of current educational initiatives especially those relating to Music and Music technology;
- Be expert in the use of ICT and use ICT confidently to enhance classroom teaching;
- Be willing to play an active role in all aspects school life, both pastoral and academic;
- Liaise and assist with school activities as required.

### MAIN RESPONSIBILITIES

#### Teaching

- Planning and preparing courses and lessons
- Teaching, according to their educational need, the pupils assigned to you; setting and marking work (including examinations) to be carried out by the pupils in School or elsewhere
- Assessing, recording and reporting on the development, progress and attainment of pupils
- Promoting the general progress and well being of individual pupils and of any class or group of pupils assigned to you
- Providing guidance and advice to pupils on educational and social matters
- Making records and reports on the personal and social needs of the pupils
- Communicating and consulting with the parents of pupils
- Communicating and co-operating with persons or bodies outside the School



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- Participating in meetings arranged for any of the purposes described above
- Accompanying pupils on trips away from the School

### General

- **Assessment and reports:** Providing or contributing oral and written assessments, reports and references relating to individual pupils and groups of pupils
- **Appraisal:** Participating in any arrangements that may be made for teacher appraisal.
- **Further training and development:** Reviewing from time to time your methods of teaching and programme of work; Participating in arrangements for your professional development; Undertaking such training as may be reasonably required by the School to enable you to adapt to the changing requirements of the School and your role as may be necessary to fulfil the School's statutory or regulatory obligations.
- **Educational methods:** Advising and co-operating with the Head and other teachers (or any one or more of them) on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment of pastoral arrangements.
- **Child protection, discipline, health and safety:** Promoting and safeguarding the welfare of children and young persons for whom you are responsible and with whom you came into contact; Maintaining good order and discipline among the pupils and safeguarding their health and safety both when they are on the School premises and when they are engaged in authorised school activities elsewhere.
- **Staff meetings:** Participating in meetings at the School, which relate to the curriculum for the School or the administration or organisation of the School, including pastoral arrangements.
- **Public examinations:** Participating in arrangements for preparing pupils for, supervising them during public examinations, and providing assessments.
- **Administration:** Participating in administrative and organisational tasks related to such duties as are described above, including the management or supervision of persons providing support for the teachers in the School and the ordering and allocation of equipment and materials; Attending assemblies, registering the attendance of pupils and supervising pupils, whether these duties are to be performed before, during or after School sessions.



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### ROLE EXPECTATIONS

**Detailed below are the main professional requirements expected of all staff at Francis Holland:**

- promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact;
- to act in accordance with the aims, policies and procedures of the School and department;
- to foster a disciplined and stimulating learning environment and to encourage enthusiasm for learning, and understanding of the subject;
- to teach and prepare carefully allocated lessons using resources and strategies suited to the age and ability of the girls, in accordance with the syllabus;
- to contribute to planning schemes of work, as appropriate;
- to be responsive to the needs of individual girls and to liaise with the Special Needs Co-ordinator and other staff with specific requirements when necessary;
- to set homework, mark work and keep records as required;
- to monitor the progress of allocated groups and individual students; to assist in invigilating, setting and marking examinations, and in internal moderation;
- to be punctual and to meet deadlines;
- to attend staff and departmental meetings when in school, and to contribute as appropriate to administration and development;
- for example, to contribute to discussion and development of teaching and learning strategies;
- to keep up to date with subject and professional developments;
- to be willing to participate in relevant INSET;
- to participate in staff appraisal; to undertake continuing professional development;
- to attend parents' evenings and meetings with parents, write reports and respond to parental inquiries;
- to take appropriate educational visits; to support/contribute to extra-curricular activities as may be reasonable; to attend church services, certain special events and designated assemblies;
- to take pastoral responsibility as appropriate;
- to follow Health and Safety procedures;
- to share in the provision for cover for absent colleagues and other duties;
- to foster good relations within the School community;
- to carry out any other responsibilities which may be reasonably be required or delegated by the Head of Department and/or Head;
- FHS is committed to safeguarding and promoting the welfare of children and the successful applicant will be subject to DBS clearance.



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### APPLICATION

Interested candidates are invited to submit an application via My New Term. The closing date for applications is 8:00am on 26 January 2026. The school reserves the right to appoint at any stage. Early application is advised.

Further information about the benefits package is available from [peopleteam@fhst.org.uk](mailto:peopleteam@fhst.org.uk).

Francis Holland Schools Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo our safer recruitment checks and child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). This role is classed as regulated activity with children as it involves teaching, training or supervising children on a day-to-day basis and is exempt from the Rehabilitation of Offenders Act, 1974. Francis Holland Schools Trust champions diversity and inclusion in the workplace and strongly encourages applications from all sections of the community.