



# FRANCIS HOLLAND SLOANE SQUARE

DEPUTY SENDCO

JOB APPLICATION PACK

FULL TIME | PERMANENT | SEPTEMBER 2026





## FRANCIS HOLLAND SLOANE SQUARE

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### **General Information**

Francis Holland Sloane Square is a highly sought-after, independent selective school for around 590 senior pupils aged 11 to 18 (HMC and GSA). The School is located on a spacious site in a beautiful residential part of Belgravia, close to the Saatchi Gallery and many cultural institutions such as the Victoria and Albert Museum, the Science and Natural History Museums, the Royal Academy and the Tate Galleries. The proximity to Imperial College offers us unparalleled access to lectures and support.

The School has enjoyed some significant building developments in recent years to accommodate a dramatically increasing roll and our vision for creative learning for the real world. Most recently, the Sixth Form (130+ pupils) has moved into a spacious and inspirational building called The Old School House, which forms a bridge with the local community and provides an exciting environment for young people to develop their entrepreneurial talents.

Francis Holland Sloane Square is overall a vibrant international community, and families from major cities abroad often seek places for their children here as a priority. Each member of staff is involved in the pastoral life of the School, normally as a Form Tutor, and the care of the children is renowned and exceptional. A team of counsellors provide constant support to the pupils and staff, reflecting our emphasis on supporting wellbeing.

A very wide range of co-curricular opportunities is also offered to the pupils, and all staff contribute to this vibrant and vital dimension of the School. Over sixty clubs and societies, outstanding music and drama opportunities and our renowned art department are complemented by an exceptional sporting reputation which benefits from the superb facilities of nearby Battersea Park. Overseas trips and annual expeditions for all pupils build resilience and independence. The School has a distinctive emphasis on creativity and innovation, and all pupils learn to use their 'time, talent and treasure' in the service of the local and wider community. Volunteering and fundraising are strong, and all students develop an understanding of social enterprise, with many setting up their own business ventures. The School has several energetic partnerships, including a link school in Tanzania.

Academic standards are consistently high throughout the School, placing it amongst the most successful schools in the UK. On leaving, after A Levels, students proceed to a wide range of prestigious higher education courses, sometimes after a gap year. The staffing ratio is generous, and the School has its own attractive salary scale.



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### Learning Strategies Department

We are seeking a dedicated and proactive Deputy SENDCo to join the Learning Strategies department. The Deputy SENDCo will assist the department in leading and managing the provision for students with Special Educational Needs and Disabilities (SEND), ensuring every child is supported to reach their full potential. This role requires an individual with strong organisational skills and a commitment to inclusive education.

### Job Role & Application

Francis Holland Sloane Square is looking to appoint a full time, permanent Deputy SENDCo to start from September 2026 for the beginning of the Autumn term. They will report to the Head of Learning Strategies, assisting in the development, implementation, and review of the School's SEND policy and provision, and will be responsible for providing one-to-one support for individual pupils and small groups, liaising with subject teachers to share information about strategies to support our pupils.

The desirable candidate will ideally have a Level 7 SEND qualification and strong knowledge of the SEND Code of Practice; they will also have experience working with students with SEND in a classroom.

Please do get in touch if you are interested in this role as we would be happy to hear from you and discuss the role further even if your experience does not exactly fit the description: we want the right person to come and work with us.

Applications should be submitted through with the job advert link found on the school website, using our application system MyNewTerm. The deadline for applications is 10:00am on 20th April 2026. Longlist online interviews will be conducted that week and shortlist in person interviews being conducted the week after the deadline.

Early application is advised. Applications will be assessed in order of receipt, and interviews may occur at any stage after applications are received.

### Attributes suited to this role

- A Level 7 SEND qualification is highly desirable.
- Experience working with students with SEND in a classroom or leadership capacity.
- Strong knowledge of the SEND Code of Practice and relevant legislation.
- Excellent communication, interpersonal, and organisational skills.
- Commitment to inclusive education and the development of all learners.
- Works effectively as part of a team.
- Willing to learn new skills and attend staff INSET training.



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### **Main Responsibilities**

- Assist in the development, implementation, and review of the school's SEND policy and provision.
- Support the SENCo in monitoring the impact of interventions and ensuring compliance with the SEND Code of Practice.
- Provide appropriate one-to-one support for individual pupils, or small groups of pupils according to their learning profile;
- Devise and plan effective strategies, using appropriate resources to enable pupils to overcome difficulties and develop their full potential;
- Develop pupils' self-esteem;
- Liaise effectively with subject teachers to share information about strategies devised for individual pupils;
- Provide feedback to staff and parents regarding pupil progress;
- Work closely with the Head of Learning Strategies and attend departmental meetings as required;
- Disseminate information about pupils who have been identified as having special needs so that classroom teaching and pastoral care may be enhanced;
- Maintain effective lesson notes and assist with administrative work as and when necessary;
- Keep up to date with current developments in learning enhancement and relevant legislation.
- Liaise with external agencies, including educational psychologists, speech and language therapists, and other professionals.

### **Other Duties**

#### **Child protection, discipline, health and safety**

- Read the school Safeguarding policy and promoting and safeguarding the welfare of children and young persons for whom you are responsible and with whom you come into contact.
- Maintaining good order and discipline among the pupils and safeguarding their health and safety both when they are on the School premises and when they are engaged in authorised school activities elsewhere.

#### **Appraisal**

- Participating in any arrangements that may be made for appraisal.

#### **Further training and development**

- Reviewing from time to time your methods and programme of work;
- Participating in arrangements for your professional development;



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- Undertaking such training as may be reasonably required by the School to enable you to adapt to the changing requirements of the School and your role as may be necessary to fulfil the School's statutory or regulatory obligations.

### **Staff Meetings**

- Participating in meetings at the School, which relate to the curriculum for the School or the administration or organisation of the School, including pastoral arrangements as appropriate.

### **Staff Handbook**

- Further details of day-to-day duties for all staff are specified in the Staff Handbook.

### **Further Information**

Our benefits package includes:

- Wellbeing Scheme with WeCare + 24/7 free online GP consultation
- Gym / Fitness discounts with WeHub
- Cycle to work scheme
- Life Cover
- Generous pension scheme with Aviva to which members will contribute a default 10% and the Trust contributes a 20% contribution
- Free annual staff flu vaccinations
- Free school lunch during term time
- Interest free travel and computer purchased loans
- A vast range of retail and entertainment discounts
- Enhanced Maternity and Paternity Pay
- 50% fee remission for own daughters
- Outstanding professional development opportunities

Further information about the benefits package is available from [peopleteam@fhst.org.uk](mailto:peopleteam@fhst.org.uk)

*The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Statutory checks including a satisfactory DBS certificate and references will be a requirement for this role. This role is classed as regulated activity with children as it involves teaching, training or supervising children on a day-to-day basis and is exempt from the Rehabilitation of Offenders Act, 1974.*