

PERSON SPECIFICATION



Closing Date: 9am 3rd June 2026

Post: Catering Assistant

	Essential	Desirable	Possible Evidence
Qualifications		First Aid	Application form
Experience		Previous experience within a school catering environment	Application Form
Professional Knowledge, Understanding & Skills	Patience and understanding with pupils aged 4-11yrs Sound behaviour management skills Clear spoken English Ability to use common sense during an incident Ability to respond effectively and quickly during in the event of an accident or critical incident Ability to communicate to children aged 4 – 11yrs Food hygiene certification Understanding of ‘Keeping Children Safe in Education’ as the role will be classed as regulated activity	Ability to be flexible with tasks Food hygiene certification	Application Form
People Management Skills	Willing to take instruction Can work as part of a team	Good communication skills Communicate effectively with pupils, parents, governors & colleagues	Application Form
Other Personal Qualities	Self-evaluative, positive & adaptable to changing circumstances & new ideas Possess professional confidence and are able to work independently. Possess good organisational skills Sociable & outgoing Be in good health		Application Form

Above all, you need to like children, want the very best for them and be prepared to put their needs first