



## Teaching Assistant Level 2

### JOB DESCRIPTION

An experienced teaching assistant needed for a special needs school, to provide support for all areas of learning to pupils with severe and complex, profound and multiple learning difficulties, including autism and severe learning difficulties.

#### The key focus is to:

- support the classroom teacher in all areas of teaching, learning and assessment, including using Tapestry
- develop an understanding of the key strategies used across the school to support individual learning needs e.g. PECS, TEACCH, Attention Autism, Intensive Interaction
- attend training on key strategies and areas of school development
- assist with the preparation of learning activities, displays, resources and visual supports
- report pupils' responses to learning activities and record achievement/progress as directed
- be willing to take part in all aspects of teaching and learning including intimate care, play and swimming sessions
- understand and contribute to the emotional support of all pupils
- support the behaviour and wellbeing of all pupils
- support all of the pupils' personal needs including toileting, hygiene, dressing and eating, this may include gastrostomy management, suctioning and tracheostomy care, and administrating medication, in accordance with an agreed plan, and under the direction of healthcare practitioner and following appropriate training
- follow manual handling procedures to support pupils with physical disabilities
- follow Team teach guidance in positive handling of children
- establish good relationships with pupils, acting as a role model and being aware of and responding appropriately to individual needs
- encourage pupils to interact with others and engage in activities led by the teacher
- follow school safeguarding procedures at all times
- accompany teaching staff and pupils on educational visits, trips and out of school activities

- be aware of and comply with policies and procedures relating to child protection, safeguarding, health, safety and security, confidentiality and data protection, reporting all concerns to the safeguarding lead
- respond to medical or fire alarms where appropriate
- be willing to contribute and support the wider activities of the school e.g. fayres and fundraising events
- feedback to the teacher regarding information that may need to be shared with parents for example about personal care, health or changes in behaviour
- work under direction of Occupational Therapist, Physiotherapist, Speech or Language Therapist to carry out daily programmes of exercises or routines with pupils as required

## PERSON SPECIFICATION

<b>Experience</b>	<ul style="list-style-type: none"> <li>• Working with or caring for children of pre-school or primary age children with complex special educational needs</li> </ul>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Good numeracy/literacy skills</li> <li>• NVQ 2 or equivalent qualifications or experience</li> <li>• Training in the relevant learning strategies such as Makaton TEACCH, PECS is desirable.</li> <li>• Have or willing to gain First aid training/training as appropriate</li> </ul>
<b>Knowledge &amp; Skills</b>	<ul style="list-style-type: none"> <li>• Can use ICT effectively to support learning including use of other equipment and technology – ipad, laptop, photocopier</li> <li>• Understanding of relevant polices/codes of practice and awareness of relevant legislation</li> <li>• General understanding of national/foundation stage curriculum and other basic learning programmes/strategies</li> <li>• Basic understanding of child development and learning</li> <li>• Ability to self-evaluate learning needs and actively seek learning opportunities</li> <li>• Ability to relate well to children and adults</li> <li>• Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these</li> <li>• Can undertake personal care roles such as toileting</li> </ul>
<b>Attributes</b>	<ul style="list-style-type: none"> <li>• Willing to work under the direction of a teacher</li> <li>• Enthusiastic and positive team member.</li> <li>• Effective communication and interpersonal skills.</li> <li>• Will need to be able to cope with the physical demands of manual handling and the needs of children with challenging behaviours</li> <li>• Sensitivity to the needs of children with challenging behaviour.</li> <li>• Flexibility in moving from class to class as appropriate and necessary</li> <li>• Calm, consistent and with a 'can do' attitude</li> </ul>