



Head of Science Job Description

ROLE OVERVIEW

We are seeking an exceptional Head of Science to lead and manage our dedicated Science department. This role blends expert classroom teaching with strategic leadership in order to deliver a broad, balanced and engaging Science curriculum that ensures every student reaches their full potential.

MAIN DUTIES AND RESPONSIBILITIES

- Demonstrate consistently outstanding teaching in the classroom.
- Quality assure teaching and learning within the department.
- Drive department performance towards consistently Outstanding.
- Create resources geared to enable good or better progress and attainment.
- Monitor student progress and create interventions that will improve progress and attainment, leading and deploying staff where appropriate.
- Have a relentless focus on the progress, achievement and well-being of student groups (particularly Disadvantaged and SEND).
- Advise, participate in, and contribute to the recruitment of Science teaching staff.
- Devise and deliver appropriate training and continuing professional development according to departmental needs.
- Deploy Science department TLR holders appropriately, effectively and efficiently.
- Coach and support TLR holders, and quality assure their assessments of others' work.
- Ensure accountability of all Science department colleagues.
- To deploy Science-specific budgets appropriately to ensure best value for money.
- To take a leading role in contributing to the School Improvement Plan and School Self-Evaluation processes and documentation when required.
- To plan effectively for successful student outcomes over the annual cycle and beyond.

Robert May's School

- To ensure that the learning and training needs of Science teachers are fully met and that professional development for Science teachers has a positive impact on classroom learning, student progress and attainment.
- To communicate professionally with a wide range of school community members such as parents, trustees and partner schools.
- To ensure that Science teachers receive strong, caring and flexible leadership so that they are inspired and motivated to go beyond expectations.
- To enable a productive working and learning environment for Science, and to ensure that the environment reflects the best that the school can offer students.
- To develop a proactive approach to supporting students with transition, from Year 6 through to Year 12, and to explore how students can be supported with post-16 transition in Science.
- Effective management and support of the Science Technician team.
- Oversight and accountability of Health and Safety requirements in Science teaching and preparation areas with oversight and accountability for CLEAPPS.



Respect - Motivate - Support