

JOB DESCRIPTION

School	Firwood High School
Job Title	Class Teacher
Responsible to	Trustees and Head of School
Principal Responsibilities	To undertake the principal responsibilities set out in the Teachers' Pay and Conditions document, together with the additional duties set out below:

PRINCIPAL RESPONSIBILITIES

Relationships with pupils

1. High expectations of all pupils
2. A commitment to pupils achieving their full potential
3. Establish a fair, respectful, trusting and supportive relationship with pupils
4. Hold positive values and attitudes to school
5. Demonstrate ability to inspire pupils
6. Adopt high standards of behaviour in their professional role

Frameworks

1. Maintain an up to date knowledge of teachers' professional duties and the statutory frameworks within which they work
2. Contribute to the development, implementation and evaluation of the policies and practice of their work place
3. Demonstrate interest in educational issues

Communicating and working with others

1. Communicate effectively with pupils, colleagues both in school and from other agencies
2. Communicate effectively with parents and carers, conveying relevant information about achievements, progress and well-being
3. Encourage parents to participate in annual review meetings, parents' evenings and other discussions about their child's progress, development and well-being
4. A commitment to collaboration and co-operative working with professionals from other agencies
5. Ability to communicate effectively with peers

Personal professional development

1. Evaluate their performance and be committed to improving professional practice through appropriate professional development
2. Have a creative and positive approach towards innovation, being prepared to adopt new practice where benefits and improvements are identified
3. Act upon advice and feedback and be open to coaching and mentoring
4. Demonstrate an acceptance that educational change is now the norm
5. Be aware that teachers and all other staff who work in schools need to continually learn and develop.
6. Positively support the work of Firwood High School and be willing to share practice with a range of colleagues

Teaching , Learning and Assessment

1. Have a good, up to date working knowledge and understanding of a range of teaching, learning and behaviour management strategies for children with special educational needs
2. Know how to use and adopt the strategies, including how to provide opportunities for all learners to achieve their individual potential
3. Teach challenging, well organised lessons across the age and our very diverse ability range using:
 - A deep knowledge of the children's individual needs
 - An appropriate range of teaching strategies and resources, including ICT
 - Adapt language and communication strategies to suit learners
 - Manage the learning of individuals modifying their teaching appropriately to suit the needs of the children
4. Know and implement all the school's assessment procedures
5. Monitor the progress of those they teach and use monitoring information to help raise levels of achievement of the children they teach
6. Make effective use of an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging individual targets and monitoring progress
7. Work in partnership with other agencies e.g. Speech and Language therapists to ensure pupils individual needs are met
8. Provide reports on children's progress and achievement for annual reviews and other reporting requirements

Subject and curriculum

1. Coordinate a curriculum subject across the school (dependent on knowledge & skills)
2. Have a secure knowledge and understanding of their subjects and related pedagogy and how each subject contributes to cross curricular learning
3. Know and understand the relevant statutory and non-statutory curricular frameworks and other relevant initiatives
4. Use skills in literacy, numeracy and ICT to support their teaching and wider professional activities

Achievement and diversity

1. Take practical account of diversity and promote equality and inclusion in their teaching
2. Refer to sources of information, advice and support from external agencies when planning provision for pupils with EAL

Safeguarding and well-being

1. Know and implement local and national policies and guidance on the safeguarding and promotion of the well-being of children
2. Know how to identify potential child abuse and follow safeguarding procedures

Learning environment

1. Establish a purposeful, safe, orderly and stimulating learning environment which complies with legal requirements, national policies and school policies
2. Identify and use opportunities to personalise and extend learning through out-of-school contexts where possible, making links between in school learning in out-of-school contexts

3. Manage pupils' behaviour constructively in line with the school's Behaviour Management Policy
4. Use a range of behaviour management techniques and strategies, adapting them as necessary to meet individual needs

Team working and collaboration

1. Work as a team member, sharing the development of effective practice
2. Adopt a positive and optimistic attitude to school issues
3. Help to encourage a positive school spirit and a 'can do' attitude
4. Be an ambassador for and support Firwood High School.

The post holder may reasonably be expected to undertake other duties commensurate with the level of responsibility that may be allocated from time to time.

Date Job Description prepared/updated September 2024

Job Description prepared by Dawn Evans