



Wyvern St Edmund's
Academy

Applicant Pack Cleaner

Closing Date: Friday 2nd October 2026

Start Date: As soon as possible

About This Role



Thank you for your interest in applying for this post. This is an exciting opportunity to join a happy and successful school with excellent achievement and delightful students.

We currently have a requirement for additional cleaners to join our Site Team and work with us at WSE. We are proud of its reputation as a happy and caring school. We require enthusiastic individuals to help maintain the high cleanliness standards of all of the buildings and facilities across our large site.

position is:

- Permanent
- Various hours available to be worded between 3pm - 7pm. Applications considered for both 5 days per week, or fewer than 5 days per week (exact days to be discussed/agreed).
- Salary: MLP Grade B2, FTE salary £24,414 £12.65 per hour;
- Term time only with an additional 2 weeks for holiday deep cleans (41 weeks per year);
- Closing date: 2nd October 2026
- Start date: as soon as possible

We reserve the right to close recruitment early should exceptional applications be received before the deadline.



Job Description



Main Job Purpose: to undertake general duties necessary to provide a clean, hygienic and safe environment for teaching and other school activities.

Main Duties

- To carry out cleaning tasks set out in the school's cleaning schedule.
- To use all cleaning materials and equipment in a safe and proper manner in accordance with any instructions and specifications provided.
- To report the breakdown of any cleaning equipment or any perceived hazards in the workplace to the Head of School (or other nominated supervisor)
- To observe health and safety and security requirements.
- To complete any appropriate records or documentation required by the Head of School.
- To maintain good working relationships with other school staff and to co-operate with reasonable changes to daily work routines to assist the smooth operation of the school.
- To ensure that work undertaken complies with stated requirements and undertake appropriate training, as required.

Supervision and Management

- The job holder has no regular supervisory responsibility for staff but assists in work familiarisation of peers and new recruits.

Creativity and Innovation (Problem Solving)

- Work is covered by established procedures, e.g. Health & Safety.

Key contacts and relationships

- Regular contact with the Head of School/ Manager/ Caretaker and other cleaning staff regarding cleaning duties. There will also be general contact with other school staff.

Decision making

- The job holder is expected to report and record any problems involving cleaning materials, equipment breakdown, health and safety matters etc. to the Head of School/Caretaker in line with existing policy and practice.

Resources

- The jobholder is expected to use school resources appropriately and with care, but is not personally accountable for their overall security.
- Cleaning equipment e.g. buffing machine and chemicals will be used regularly to undertake duties. Training and appropriate personal protective equipment will be provided.

Job Description



Working Environment

- Daily use of cleaning equipment, chemicals and machinery.
- In addition to the cleaning tasks, some lifting is required. Routine cleaning may include the movement and handling of cleaning equipment, machinery and school furniture. The cleaning duties will be undertaken indoors on school premises. On occasions, this may involve cleaning vomit or excrement from toilet areas.

Knowledge and skills

- No formal qualifications or previous experience is required. Initial training in basic cleaning methods and the use of associated materials and equipment will be provided within the induction period and further training provided thereafter, as required.

Work hard, Aim high, Be kind, Serve others

Wyvern St Edmund's Academy
Church Road
Laverstock
Salisbury
Wiltshire
Sp1 1RD
Tel: 01722 328565
Web: www.wyvernsted.org



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Although correct at the time
of printing, this booklet may
be superseded as part of our
commitment to continuing
improvement.



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