

# Breakfast Club Assistant PERSON SPECIFICATION

**Post title:** Breakfast Club Assistant  
**Grade:** 6, SCP 12  
**Responsible to:** Headteacher/Deputy Headteacher

## Purpose of the job:

The post holder will act as a role model and be able to effectively communicate with children and parents. To provide a healthy cold breakfast and creative activities for children in the care of the club. To maintain appropriate standards of behaviour and provide feedback to parents, carers and professionals.

Selection Criteria		
	Essential	Desirable
Education, Qualifications & Experience	Have a good standard of general education	Paediatric First Aid Certificate
		Be qualified to NVQ Level 2 in an appropriate childcare/education related subject
		Experience of working with other agencies
Knowledge	Basic understanding of food hygiene and willingness to undertake basic qualifications	Experience of working with children aged 4 - 11 years
	Understanding of safeguarding and the Prevent agenda	Knowledge of policies and procedures relating to child protection, health, safety, security, equal opportunities and confidentiality
Skills & Abilities	Understanding of relevant statutory guidance	
	Have the ability to provide and facilitate inclusive, safe and creative play and the provision of a cold breakfast	Willingness to undergo further training
	To be able to communicate well with a wide range of groups and individuals	
	To work as a team member	
	To be able to use common sense and own initiative	
	To work in line with all of the club's policies and procedures	
	Carry out all responsibilities within an equal opportunities framework	

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.