



Cover Supervisor

Starting September 2026

34.17 hours per week
Working Pattern: Mon-Fri 8am-3:30pm
Term Time Only (38.4 weeks per year)
Starting Salary: Elm 6 £30,647 - £32,867 FTE
Actual Starting Salary: £24,640 - £26,425

We are looking to appoint an enthusiastic, efficient, and organised Cover Supervisor to join our growing school. The successful candidate will be responsible for supervising classes in the absence of teaching staff, supporting students' learning, maintaining a positive learning environment, and contributing to the wider school community. This is an exciting opportunity for a proactive professional to make a measurable impact on students' engagement and the school's smooth daily operations.

A key aspect of this role will be building constructive relationships with students, staff, and external organisations that support our school community, including local charities, independent schools, businesses, and further and higher education establishments.

Duties will include:

- Supervise classes in the absence of the regular teacher, ensuring students remain engaged, focused, and safe.
- Follow lesson plans and deliver learning activities as directed, adapting where necessary to meet student needs.
- Support classroom management, promoting positive behaviour and a respectful learning environment.
- Build and maintain strong relationships with students, staff, and other community partners.
- Assist in the coordination of school events and support wider community engagement initiatives.
- Monitor and report on student progress and behaviour to teaching staff and school leadership.
- Contribute to school communications and help support fundraising or partnership activities where appropriate.

Successful candidates will:

- be flexible and well-organised
- be calm, confident, resilient and diplomatic
- be patient, flexible, creative and able to relate well to young people to support their learning.
- share a commitment to the happiness well-being, self-esteem and progress of all students.
- possess a sound educational background and strong IT and organisation skills.

In return we offer:

- A supportive and values-led community where every staff member is integral to our collective success
- A vibrant and collaborative team
- A school where wellbeing is a core component of our everyday practice
- Excellent professional development opportunities
- Local Government Pension Scheme, including generous employer contributions.
- Free on-site parking
- Discounts at retailers, a cycle to work scheme and a free flu vaccination

Closing date: Monday 18th May 2026 at midday

Interviews: w/c Monday 18th May 2026

Applications will be considered as they are received. We reserve the right to make an appointment prior to the closing date.

