




Recruitment Pack

Bemerton St John CE Primary School

Teaching Assistant





July 2026

Dear Applicant,

Thank you for your interest in the position of Teaching Assistant at Bemerton St John Church of England Primary School.

We are a single form entry school in a lovely village setting on the outskirts of Salisbury. Rooted in strong Christian values, we are proud of our nurturing environment, our high expectations and our commitment to ensuring that every child feels safe, valued and supported throughout their school journey.

We are seeking an experienced, enthusiastic Teaching Assistant to join our friendly and supportive team. The successful candidate will play an important role in supporting high-quality teaching and learning, working closely with the class teachers to support individuals and groups of pupils. You will be instrumental in helping to create a positive learning environment and contributing to pupils' academic, social and emotional development. A genuine commitment to inclusive practice and to helping children thrive is essential.

We are looking for someone who:

- Builds warm, respectful relationships with pupils
- Supports learning effectively and adapts to pupils' individual needs
- Demonstrates kindness, patience and a calm, consistent approach
- Works well as part of a team and communicates clearly
- Contributes positively to our school community and Christian ethos

Visits to the school are warmly welcomed. If you would like to arrange a tour or have an informal conversation about the role, please contact the school office on 01722 322848.

Yours sincerely,
Mrs Claire Pearce
Headteacher

Salary

Salary: Grade D - E depending on experience

Hours: 28 hours per week 08:40 -15:15 Monday-Friday

Contract: Permanent

Benefits

Working at MLP, staff have access to a number of benefits:

- Pension schemes
- Cycle to work scheme
- Benenden healthcare scheme
- Discounted gym membership
- Employee assistance phone line (support with health, financial and legal issues)



Recruitment Equity

Safer Recruitment

Bemerton St John Primary School is committed to the safeguarding and promoting the welfare of our pupils and expect all staff and volunteers to share this commitment. All applicants will be subject to a full Enhanced Disclosure and Barring Service check (DBS) before any appointment is confirmed.

Diversity

Bemerton St John Primary School is committed to eliminating discrimination and encouraging diversity. Our aim is that our workforce will be truly representative of society and each employee feels respected. To that end, we are committed to provide equality and fairness for all in our recruitment and employment practices and not to discriminate on any grounds.

Online Checks

Online searches of information that is publicly available online will be carried out for all candidates.

Disclosure

All employees are required to undertake an enhanced DBS check. You are required, before appointment, to disclose any unspent conviction, cautions, reprimands or warnings under the Rehabilitation of Offenders Act 1974. Non-disclosure may lead to termination of employment. However, disclosure of a criminal record will not necessarily debar you from employment – this will depend upon the nature of the offence(s) and when they occurred.

Interview

Those shortlisted will be invited to attend an interview. During interview, applicants will be asked to address any discrepancies, anomalies or gaps in their application form.

References

References from current employers will be requested for shortlisted candidates prior to interview and, where necessary, employers may be contacted to gather further information.

Probation

All staff will be subject to a probation period of four months which may, in certain circumstances, be extended to six months. The probation period is a trial period, to enable the assessment of an employee's suitability for the job for which they have been employed.

