

**CHARTERS SCHOOL  
PERSON SPECIFICATION  
Associate Staff Science Technician**

	<b>ESSENTIAL</b>	<b>DESIRABLE</b>	<b>EVIDENCE FROM</b>
<b>Knowledge and qualifications</b>	<ul style="list-style-type: none"> <li>• Good standard of education</li> <li>• Interest in science</li> <li>• Knowledge of specialist products relevant to the subject area</li> <li>• Some knowledge of chemical formulae</li> </ul>	<ul style="list-style-type: none"> <li>• Qualification in science</li> <li>• Ability to maintain small mechanical and electrical apparatus</li> <li>• Knowledge of Health and Safety regulations at work</li> <li>• Knowledge of COSHH and ESCC regulations regarding safe handling and storage of chemicals</li> </ul>	Application form
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Working as part of a team and on own initiative</li> <li>• Responding to queries and simple problem solving</li> </ul>	<ul style="list-style-type: none"> <li>• Working in technical/scientific role</li> </ul>	Application form/interview/reference
<b>Quality of Relationships</b>	<ul style="list-style-type: none"> <li>• An ability to work with members of a team</li> <li>• Able to relate to students and teachers in a calm and sympathetic manner</li> <li>• Ability to display fairness and respect for pupils and colleagues</li> </ul>		Interview/application form
<b>Personal Style and Characteristics</b>	<ul style="list-style-type: none"> <li>• Mature and professional manner</li> <li>• Conscientious with commitment to providing a high quality of service</li> <li>• Good timekeeping, attendance and flexibility</li> <li>• Open minded, friendly and proactive</li> <li>• Calm and caring, including when under pressure</li> <li>• Self-motivated</li> <li>• Ability to meet deadlines</li> <li>• Sense of humour</li> </ul>		Interview/reference
<b>Skills and Aptitude</b>	<ul style="list-style-type: none"> <li>• Ability to demonstrate a methodical, organised and flexible approach to work</li> <li>• Effective listening, verbal and written communication skills</li> <li>• Ability to deal with many interruptions during the day</li> <li>• Manual dexterity</li> <li>• Physically fit, able to spend majority of time standing and undertaking physical activities</li> <li>• Ability to prepare equipment and materials for lessons as requested by teaching staff</li> </ul>		Interview

The post holder has a statutory responsibility to safeguard and promote the welfare of children and young people in accordance with the school's child protection and safeguarding policies, including *Keeping Children Safe in Education (KCSIE)*. This includes maintaining appropriate professional boundaries, reporting any safeguarding concerns without delay, and contributing to a culture of vigilance and safety. This role is subject to enhanced Disclosure and Barring Service (DBS) clearance and satisfactory pre-employment checks.