

Beecroft Academy

Headteacher: Sarah Hughes

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Library Assistant

20 hours per week – 10:00am-2:00pm

Salary: New NJC scale 2-3 (£24,413 – £24,796 - full time equivalent)

Closing Date: 9:00am on Thursday 11th June **Interview Date:** Thursday 18th June

We are looking to appoint a Library Assistant who is passionate about reading and how it can enhance pupil's learning. They will support staff and pupils by delivering a library service and carrying out a range of duties that promotes reading and contributes to pupil progress.

Please note, earlier applications are welcome and shortlisted candidates may be interviewed before the closing date.

A message from the children at Beecroft Academy:

We are a friendly environment with children that love to learn. We have lots of great things about our school including our teachers, our forest school area, art and all our fun learning. We would like someone who is fun but will also help us make progress. We would also like someone who is good at telling stories, kind and patient.

The successful candidate will:

- ideally have experience of working in the primary school phase
- be passionate about making a real difference to the lives of the children, including those with SEND
- build positive relationships with the children and their parents/carers
- be organised and proactive.

Principal responsibilities:

- Assist pupils and staff with selecting and using books within the library stock
- Maintain the organisation and appearance of the library so that it enhances learning and reading for pleasure across the school.
- Assist with the physical appearance, promotion and display of books in the library and around the school.
- Promote the love of reading through story-time, lunchtime reading clubs and competitions.

We are proud to offer:

- wonderful children who enjoy being at school
- a supportive staff and leadership team
- CPD opportunities to broaden your knowledge and understanding

We look forward to hearing from you.

Beecroft Academy is committed to safeguarding and promoting the welfare of children and young people. This post is subject to an enhanced disclosure application to the Disclosure and Barring Service (DBS). CVs will not be accepted for any posts based in schools. We are an Equal Opportunities employer.