

Job Description

Job Title:	Unqualified Teacher English
Responsible to:	Head of English and ECT/Apprenticeship lead
Job Purpose:	To deliver high-quality teaching and learning in English, working under the guidance of qualified teaching staff. The role will involve delivering lessons, supporting pupil progress, and contributing to the wider life of the school whilst completing a Post Graduate apprenticeship training program.
Salary:	UNQ Point 1 FTE £22,601
Hours:	Full-time (fixed-term duration of Apprenticeship)

Main Responsibilities:

Catholic life and Mission

- Draw on the person, life, and teachings of Jesus Christ to create a shared vision and strategic plan, which inspires and motivates pupils, staff, and all other members of the community.
- The vision must reflect its distinctive Catholic character, in accordance with the provisions of the Diocesan Trust Deed, based on what it means to be fully human as revealed in the person, life and teachings of Jesus Christ.

Key Responsibilities

Teaching & Learning

- Adhere to the training plan implemented at both St Benedict's Catholic High School and The University of Coventry.
- Deliver English lessons to classes using original and centralised resources as directed.
- Support pupils in their understanding of literacy and literature concepts, adapting explanations to meet differing needs
- Manage classroom behaviour in line with school policies, ensuring a safe and productive learning environment.
- Encourage pupil engagement, participation, and independent learning
Provide feedback to teaching staff on pupil progress and any concerns arising during lessons

Curriculum Support

- Assist in the preparation of teaching materials and classroom resources.
Support the implementation of schemes of work and lesson plans provided by the Mathematics department.
- Contribute to the assessment of pupils' work where appropriate, under guidance promote numeracy skills across the curriculum where required.

Pupil Support

- Support the learning needs of all pupils, including those with additional needs
Promote high expectations of behaviour and achievement
- Act as a positive role model for pupils, always maintaining professional standards
Report any safeguarding concerns in line with school procedures

Other

- To always support the Catholic ethos of the Multi Academy Company by promoting the agreed vision and aims and setting an example of personal integrity and professionalism.
- To adhere to the Multi Academy Company policies & procedures.
- To maintain personal and professional development to meet the changing demands of the post, participating in appropriate training activities.
- Other duties as may be determined from time to time within the general scope of the post.
- Duties and responsibilities outside of the post will only be required with the agreement of the post holder.
- The Multi Academy Company reserves the right to require you to work at such other place or places as it may reasonably require from time to time subject to the provision of reasonable notice.
- The Multi Academy Company is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.
- The successful candidate will be subject to all pre-employment checks necessary to meet safer recruitment requirements, including a satisfactory enhanced DBS check.

Whilst every effort has been made to explain the main duties and responsibilities of the post, this job description is not a comprehensive statement of procedures and tasks but sets out the main expectations of the Multi Academy Company in relation to the post-holder's professional responsibilities and duties, all individual tasks undertaken may not be identified.

This job description is current at the date shown, but, in consultation with you, may be changed by the Multi Academy Company to reflect or anticipate changes in the job commensurate within the grade and job title.

I have read and understand the job requirements, responsibilities and expectations set out in this job description.

Signature: _____ Date: _____

Print Name: _____