



CLOWNS NURSERY

MANOR HOUSE PRE SCHOOL



Job Application Pack

EYFS Teacher (Rising 3s)

Permanent Position, Term-Time Only

Closing Date for Applications:
Midnight on Sunday 12 June 2026



ABOUT US

Clowns Nursery Manor House Pre-School is an exceptional independent nursery for children aged 6 months to 4 years and 11 months. Located just moments from Hampstead Heath and Golders Hill Park, our purpose-built setting offers eight bright and spacious classrooms alongside three well-resourced outdoor learning gardens.

We place great importance on each child's individual learning journey, supporting children to develop the skills, attitudes, and mindset needed to approach challenges with confidence, curiosity, and resilience.

We provide a bespoke curriculum that promotes independence, creativity, and the development of a Growth Mindset, alongside carefully embedded initiatives that enrich children's learning and development. Our aim is to ensure every child is equipped to thrive emotionally, socially, and academically.

We are an inclusive and welcoming community where children, families, and staff are valued, respected, and supported. We are proud of the strong relationships we build with families and the consistently high outcomes our children achieve, with many progressing to highly regarded local independent schools.

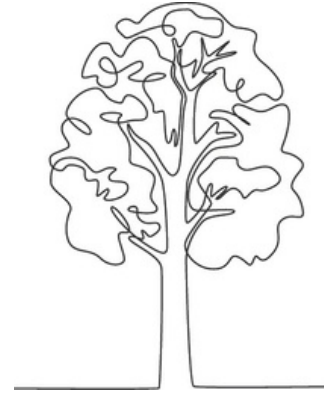
Clowns Nursery is relentlessly committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment.

ABOUT THE ROLE

The **Early Years Class Teacher** will be responsible for delivering high-quality early years provision within the **Rising 3s class**, working as part of a supportive and experienced team.

This role requires a reflective and committed practitioner who is confident in delivering engaging, purposeful learning experiences and who is passionate about high-quality early years education.

The successful candidate will play a key role in supporting children's learning, development, and wellbeing within a well-structured and nurturing environment.



ROLE OVERVIEW

Application deadline: Midnight on Friday 12 June 2026

Employment Commences: 1st September 2026

Role Type: Monday to Friday, 8:00am – 4:00pm

Salary: £32,000-£45,000, subject to skills and experience

Contract: Permanent, Term-time only

We reserve the right to interview, appoint, and close the advert early depending on the volume of applications we receive.



RESPONSIBILITIES



The Early Years Class Teacher will be responsible for the high-quality delivery of early years education within the nursery setting. Key responsibilities include:

- Safeguarding and promoting the welfare of all children in accordance with nursery policies and statutory requirements
- Taking responsibility for the safety, wellbeing, and care of children within the setting at all times
- Planning, delivering, and evaluating high-quality, purposeful learning experiences in line with the EYFS
- Ensuring provision supports each child's individual learning needs through effective differentiation
- Observing, assessing, and recording children's progress accurately and consistently
- Maintaining high-quality Learning Journals and supporting effective documentation of learning and development
- Creating and maintaining a stimulating, well-resourced environment that promotes independent learning and engagement
- Leading and supporting the classroom team, including contributing to staff development and practice in line with Birth to Five Matters
- Working collaboratively with colleagues, parents, and external professionals to support continuity of care and learning
- Supporting the delivery of a broad and balanced curriculum alongside specialist staff
- Promoting positive behaviour and modelling high expectations at all times
- Ensuring compliance with all nursery policies and procedures, including safeguarding, health and safety, and equality and diversity
- Maintaining consistently high standards of professionalism, conduct, attendance, and punctuality

Additional responsibilities include:

- Completion of planning, assessments, reports, and preparation of learning displays outside of teaching hours
- Attendance at staff meetings, INSET training days, and termly parents' evenings



THE CANDIDATE

About You

We are looking for a practitioner who demonstrates:

- Clear and confident communication, with a strong command of spoken and written English
- High levels of accuracy, attention to detail, and professionalism
- Alignment with the nursery ethos and a commitment to fostering a Growth Mindset
- A strong commitment to supporting children's early learning and development
- The ability to work effectively in a busy early years environment
- A reflective, flexible, and collaborative approach to practice
- A commitment to ongoing professional development
- A positive and proactive approach to teamwork
- Reliability, adaptability, and consistency
- Initiative and the ability to contribute ideas to enhance provision



Essential Requirements for the Role

Candidates must:

- Hold a relevant qualification such as QTS (Primary Education), Early Years Teacher Status (EYTS), or a full and relevant Level 5 qualification (or above) in Early Years
- Have proven experience working within Early Years education
- Demonstrate secure knowledge and understanding of the EYFS Statutory Framework and its implementation
- Have an awareness of Ofsted requirements, particularly Safeguarding and Health & Safety
- Hold a valid DBS certificate on the Update Service, or be eligible and willing to apply for one
- Demonstrate strong observation, planning, and assessment skills
- Be confident in supporting children's learning through purposeful play
- Demonstrate a commitment to equality, diversity, and inclusion

What We Offer

- Enrolment in the Royal London Workplace Pension Scheme
- A welcoming and highly supportive leadership team
- A well-resourced nursery environment with high staff-to-child ratios
- A structured professional development programme, including monthly training opportunities and six bespoke training days aligned to our curriculum and ethos
- Curriculum guidance and ongoing support from the Senior Leadership Team
- Staff wellbeing workshops delivered by our Cognitive Development and Wellbeing Lead



CONDITIONS OF EMPLOYMENT

Clowns Nursery is relentlessly committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment.

All staff are required to actively support and uphold the nursery's vision, ethos, and policies and procedures at all times.

Safeguarding and the promotion of children's welfare are of the highest priority. All staff are expected to adhere strictly to the nursery's Child Protection and Safeguarding policies at all times.

Staff may be required to undertake duties of a similar level to those outlined in this job description, as reasonably directed by their line manager or the Senior Leadership Team, in line with the needs of the nursery.

All staff are expected to participate fully in the nursery's supervision and appraisal process and to engage constructively in ongoing professional development.

This job description is intended as a guide to the general nature and level of work expected and is not exhaustive. It will be reviewed periodically and may be amended to reflect the evolving needs of the nursery. Changes will be made in line with operational requirements.

Eligibility Requirements

Candidates must have:

- The Right to Work in the United Kingdom. Please note that this role does not offer visa sponsorship
- A valid enhanced DBS certificate registered on the Update Service, or be willing and eligible to apply for one
- Evidence of specific accredited qualifications relevant to the role





HOW TO APPLY

Candidates are required to submit a fully completed application form. We are unable to accept CVs as a standalone form of application.

The application form can be accessed online via the link provided in the job advertisement.

Applicants must be willing to undergo an Enhanced DBS check and provide details of two referees. References will be requested for shortlisted candidates following interview.

The closing date for applications is midnight on Friday 12 June 2026.

We warmly welcome prospective candidates to contact the Operations Manager to arrange a visit to the nursery prior to the application deadline.

Interview Process

Shortlisted candidates will be invited to an initial interview via Microsoft Teams. Interview dates will be arranged directly with successful applicants following the shortlisting stage.

Successful candidates will then be invited to attend an in-person interview at the nursery.

During the in-person interview, candidates will be asked to complete a series of practical and written tasks, which may include observations, planning, and delivering a teaching activity. Full details will be provided in the interview confirmation email.