



Leighterton Primary School



Rooted in optimism, ambition and kindness,
we grow together.

Cover Teacher

THE ATHELSTAN TRUST



LEIGHTERTON PRIMARY SCHOOL
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A charitable company limited by guarantee, registered in England & Wales, as Athelstan Trust Company No: 7699625



Our Philosophy as an Employer

The Athelstan Trust is absolutely committed to raising educational standards for all the children in our schools. In order to do this, we need to recruit the best staff who are committed to our vision and values.

We aim to be the employer of choice in our area and genuinely believe that all roles in our organisation can be carried out within a flexible working model. Working in schools should be seen as part of a rich fulfilling life and not a barrier to it. We will always consider a flexible working option for every post.

We understand that we need to support staff to achieve our goals and have in place a professional development programme that offers internal and external opportunities to develop the talents and skills of all our staff.

Why work for us?

Internal career opportunities

Personalised professional development and training

Employee assistance programme

Flexible working opportunities and a genuine commitment to family and work/life balance

Nationally negotiated cost of living pay

Automatic enrolment to the teacher or local government pension schemes

Generous holiday allowance for support staff

Recognition of local government continuous service

Cycle to Work scheme

Discounts at local gyms





Dear Candidate,

Thank you for your interest in working with us at Leighterton Primary School, part of The Athelstan Trust. I hope that you will find the information provided in this pack and our school's website (www.leighterton.com) helpful.

Idyllically nestled in the southern foothills of the Cotswolds and less than a 30-minute drive from Bristol, Bath and Gloucester, we are easy to reach and are just 20 minutes away from the M4 and M5 motorways.

We are a happy and popular school in the local area and are a very close community, with children, the teaching team and families all working together. Our site is spacious. The classrooms are large and airy, and we have a huge outside space, including a forest school area, all of which are used for learning and for play.

In June 2021, Ofsted judged Leighterton Primary School as 'Good' and we are proud that they reported that, 'Leaders and staff are united in their ambition for pupils to succeed. They set high expectations in all aspects of the school's work, which pupils rise to seamlessly. Behaviour in lessons is excellent. Pupils are attentive and always try their best. Adults' expectations are high and even the youngest children can focus on the task in hand in a sustained manner.'

We are looking to appoint a senior administrator to join our dedicated team, someone who is highly effective, resilient, and motivated, and is keen to be an integral part of our school.

Please feel free to contact the school for a tour and an informal chat as you consider your application and we look forward to meeting you.

Kind regards,

Jane Rushton
Executive Headteacher





Teacher

Salary:	MPS
Contract:	Part-time (0.44)
Location:	Leighterton Primary School
Closing date:	Monday 8 June
Interview date:	Thursday 11 June

Leighterton Primary School is looking to recruit a Classroom Teacher to provide cover across the school for 2 days a week. The successful candidate will be an enthusiastic, inspiring and reflective practitioner, with a passion for teaching and learning, who enjoys working as part of a team to encourage all children to be the best they can be.

In return, we offer:

- Motivated, confident children who are excited by learning
- A warm, friendly team of staff and governors who are committed to sharing and developing good practice
- A positive ethos underpinned by shared values
- An engaging, supportive learning environment and idyllic surroundings

The Athelstan Trust is an equal opportunities employer. We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share in this obligation. The successful candidate will be required to undertake an Enhanced Disclosure and Barring Service (DBS) check. As the role includes working with children, it is exempt from the Rehabilitation of Offenders Act 1974. Applicants must, therefore, disclose all spent and unspent convictions. References will be sought for shortlisted candidates before interview. Please also be aware that you will be subject to an online check and that you may be questioned about the findings of such a check at your interview.

We are a flexible working employer, and we are willing to consider any reasonable adjustments you require so please ask us during your interview.





Job Description Teacher

Post:	Teacher
Pay Range:	Main Scale
Job Purpose:	Cover Teacher

To carry out the professional duties of a teacher, as detailed in the School Teachers' Pay and Conditions Document, as circumstances may require and in accordance with the school's policies under the direction of the Headteacher. This job description should be read in conjunction with the Professional Standards for Teachers.

Areas of Responsibility and Key Tasks

Planning, Teaching and Class Management

Teach allocated pupils by planning their teaching to achieve progression of learning through:

- identifying clear teaching objectives and specifying how they will be taught and assessed
- setting tasks which challenge pupils and ensure high levels of interest
- setting appropriate and demanding expectations, building on prior attainment
- providing appropriate support and challenge for all pupils, including those with SEND
- assessing, recording and reporting on the development, progress and attainment of pupils to inform future planning
- use effective questioning, listen carefully to pupils, give attention to errors and misconceptions
- ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught
- encouraging pupils to think and talk about their learning, develop self control and independence, concentrate and persevere and listen attentively
- evaluating own teaching critically to improve effectiveness
- maintaining discipline in accordance with the school's procedures and encouraging good practice with regard to punctuality, behaviour, standards or work and home support for learning
- ensuring the effective and efficient deployment of classroom support
- using a variety of teaching strategies as a vehicle for learning
- taking account of pupils' needs by providing structured learning opportunities which develop the areas of learning identified in national and local policies and particularly basic English and Maths skills





PERSON SPECIFICATION

Cover Teacher

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> ✓ Qualified Teacher Status 	
Experience	<ul style="list-style-type: none"> ✓ Experience of working with children within the primary phase ✓ Experience of working effectively in a team ✓ Suitability to work with children verified in references 	<p>Recent experience in the primary phase.</p> <p>Evidence of excellent practice recognised by external sources</p>
Professional Knowledge, Understanding and Skills	<ul style="list-style-type: none"> ✓ Excellent and flexible classroom practitioner with high expectations of standards and behaviour ✓ An understanding of what constitutes good practice and high standards of learning and teaching in the primary phase ✓ Ability to match teaching to the needs of individual pupils ✓ Ability to communicate clearly both orally and in writing ✓ Approachable, accessible, flexible ✓ Ability to work well with parents and carers 	<p>An understanding of how the learning environment supports high standards</p>
	Essential	Desirable
Professional Values	<ul style="list-style-type: none"> ✓ Ensures that all children are challenged and supported to achieve the very best they can in all areas ✓ High expectations in all aspects of school life ✓ Positive approach to behaviour management 	<p>An understanding of how the curriculum supports the ethos and values of a school</p>





	<ul style="list-style-type: none"> ✓ Willingness to use variety of teaching strategies to engage all learners 	
Personal Qualities	<ul style="list-style-type: none"> ✓ Passionate about learning and teaching ✓ Displays warmth, care and sensitivity in dealing with children ✓ Open-minded, self-evaluative and adaptable to changing circumstances and new ideas ✓ Ability to work flexibly ✓ Strong, enthusiastic team work ethic ✓ Ability to prioritise ✓ Good interpersonal/ communication skills 	

