

Person Specification – Teaching Assistant

Essential	Preferred	Source
Education and Training		
<ul style="list-style-type: none"> Educated to GCSE level or equivalent. Basic standard of maths and English. Understanding of child development. Commitment to continued professional development to update skills and knowledge Willingness to undertake first aid training 	<ul style="list-style-type: none"> Level 2 qualifications in English and Mathematics Any higher qualifications Any relevant courses relating to supporting children with learning difficulties or disabilities. Current First Aid Qualification 	<ul style="list-style-type: none"> Application form Certificate(s) provided at time of interview Interview (test)
Experience and knowledge		
<ul style="list-style-type: none"> Previous experience of working with children (including raising own children or other unpaid activity). Understanding the needs of children in an educational setting. Have a good understanding of phonics. Understanding of confidentiality and its boundaries. Basic IT knowledge and competent in word processing and Excel. Flexible and responsive – able to address potentially challenging situations by problem solving and negotiation. Understanding of Safeguarding Practices in a school setting 	<ul style="list-style-type: none"> Demonstrated experience of assisting teaching in the classroom as a TA Demonstrated experience of delivering individual or small group sessions as a TA An understanding of the structures and routines of SEN in a primary school setting. Experience of working with a child with autism 	<ul style="list-style-type: none"> References Observation Application Interview
Personal qualities		
<ul style="list-style-type: none"> Ability to demonstrate awareness/understanding of equal opportunities and other people's behaviour, physical, social and welfare needs. A willingness to work with children with special educational needs and/or disabilities on a 1:1 or small group basis. Enjoy working with children in a respectful and empathetic manner. Ability to work using own initiative, to be pro-active and work as part of a team. Be reliable, punctual and flexible. Reliable in order to maintain the consistency of expectations and standards. Commitment to deliver first class support to staff and pupils within a clearly defined system Good interpersonal skills in order to develop positive working relationships with pupils and staff. Must be suitable to work with children. 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Interview Observation Application References
Other		
<ul style="list-style-type: none"> Committed to school life beyond the classroom Sense of humour 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Application Interview