



Dunchurch Boughton CofE Infant Academy & Nursery



Dunchurch Boughton CofE Infant Academy
& Nursery
School Street
Dunchurch
Rugby
CV22 6PA

Candidate Information
Playworker – Before School
5 hours per week
7.50am to 8.50am,
Monday to Friday, term time only

Together, pursuing life in all its fullness

Playworker – Before School

The Trust is looking to appoint an inspirational and highly effective Playworker who is committed to supporting Dunchurch Boughton CofE Infant Academy & Nursery to educational excellence and further developing the distinctive Christian character of educational provision and the school community.

In return we can offer:

- A support network of professional colleagues
- A strong culture of professional development
- The opportunity to be part of an aspirational organisation and contribute to its development and growth plans
- We are offering a salary of £25,185 to £25,583 FTE (pay award pending). Actual starting salary for 5 hours worked, term time only is £2,890.61 calculated as follows:
 $\text{£25,185} / 52.143 \text{ weeks} * 44.287 \text{ weeks} / 37 \text{ hours} * 5 \text{ hours} = \text{£2,890.61}$
Working hours are 7.50am to 8.50am Monday to Friday
- Eligibility to join the Pension Scheme
- Lifestyle and grocery shopping savings via our employee benefits platform
- Free and confidential Employee Assistance Programme

Applications

Thank you for your interest in this post. Interested candidates are welcome to speak to us for more information about this fantastic opportunity. Please contact Suzanne Marson, Headteacher on Suzanne.marson@covmat.org for an informal discussion about the post.

Please note the closing date for applications is **Wednesday 15th July 2026**. Completed applications should be made via the links on our website to My New Term:

[Vacancies | Dunchurch Boughton CofE Infant Academy and Nursery](#)

We welcome all applications regardless of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race religion and belief, sex and sexual orientation.

Interviews will take place on **Friday 17th July 2026**.

Job Description

KEY PURPOSE

Under the direction of the Lead Playworker, ensure the provision of high-quality childcare, whilst following the agreed standards, policies, and procedures.

ACCOUNTABILITIES

The appointee will be line managed by the Lead Playworker.

PRINCIPAL RESPONSIBILITIES

- To respond to the needs of children within the before and after school club to the agreed standards, policies and procedures;
- To be involved in the planning, evaluating and reviewing of activities with regards to the needs of the individual children;
- To provide care and play opportunities in a safe and secure environment, with regards to the needs of the individual children;
- To be responsible for the health and safety of the children in your care, in relation to equipment used and activities undertaken;
- Liaise with parents (e.g. behaviour) whilst at the club as required;
- To be involved in staff meetings and training as appropriate;
- To provide equality of opportunity to all within the before and after school club environment, including children, staff and parents;
- Work within the Children's Act, ensuring that standards and guidelines are adhered to by self and others;
- Understand and ensure Child Protection and Safeguarding procedures, Equal Opportunities, Health & Safety policies and confidentiality and data protection procedures are adhered to;
- Administer first aid as appropriate and according to policies.

SUPPORTING THE WORK OF THE MULTI ACADEMY TRUST

As part of the Diocese of Coventry Multi Academy Trust, staff will be expected to develop and maintain strong, positive relationships with colleagues in the Multi Academy Trust, within the family of Multi Academy Trust academies and the Diocesan family of schools.

STRENGTHENING THE COMMUNITY

Academies exist in a distinctive social context, which has a direct impact on what happens inside the school. Academy leadership should commit to engaging with the internal and external school community to secure equity and entitlement. All staff should collaborate with other schools in order to share expertise and bring positive benefits to their own and other academies. They should work collaboratively at both strategic and operational levels with parents and carers and across multiple agencies for the well-being of all children.

This will include:

- Building a school culture and curriculum which takes account of the Church Foundation and the richness and diversity of the school's communities.
- Creating and promoting positive strategies for challenging harassment of any kind.
- Ensuring learning experiences for pupils are linked into and integrated with the wider community, the local church and diocesan communities.
- Ensuring a range of community-based learning experiences, including building links with local churches and Coventry Diocese.
- Collaborating with other agencies in providing for the academic, spiritual, moral, social, emotional and cultural well-being of pupils and their families
- Creating and maintaining an effective partnership with parents and carers, (including those who may be described as 'hard to reach', those with learning disabilities and those for whom English is an additional language), to support and improve pupils' achievement and personal development.
- Building bridges with the school's diverse communities, seeking opportunities to invite the whole range of parents and carers, community figures (including clergy and church representatives), businesses or other organisations into the school to enhance and enrich the school and its value to the wider community.
- Contributing to the development of the education system by, for example, sharing effective practice, working in partnership with other schools and promoting innovative initiatives.
- Co-operating and working with relevant agencies to protect children.

SAFEGUARDING CHILDREN AND SAFER RECRUITMENT

Our Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be required to undertake an enhanced criminal record check via the DBS. Further information about the Disclosure and Barring Service is available from the DBS website at: [Disclosure and Barring Service - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

The Trust will ensure that:

- The policies and procedures relating to safeguarding and safer recruitment are fully implemented and followed by all staff.
- Sufficient resources and time are allocated to enable the designated person and other staff to discharge their responsibilities in relation to safeguarding, including taking part in strategy discussions and other inter-agency meetings and contributing to the assessment of children.
- All staff and volunteers feel able to raise concerns about poor or unsafe practice in regard to children, and that such concerns are addressed sensitively and effectively in a timely manner in accordance with agreed whistle blowing practices.

DATA PROTECTION

The post holder must meet the requirements of the General Data Protection Regulation Act 2018 at all times, especially concerning confidentiality, treatment of personal information and records management.

ADDITIONAL DETAILS

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Staff will be expected to comply with all Trust policies and procedures and any reasonable request from a manager to undertake work of a similar level that is not specified in this job description. This job description will be reviewed annually and the Chief Executive reserves the right to alter the content of this job description, after consultation with the post-holder, to reflect changes to the job or services provided, without altering the general character or level of responsibility.

Person Specification

Personal Qualities, Qualifications and Experience		Measured By				
		Essential	Desirable	Application	Interview Process	References
Qualifications and Training						
1	Be educated to at least GCSE level with English and Maths to grade C or above		√	√		
2	NVQ Level 2 in EY or equivalent		√	√		
3	NVQ Level 3 in EY or equivalent		√	√		
4	Have experience of working with and caring for children aged 3-7	√			√	
5	Have a current Paediatric first aid certificate		√	√		
6	Hold current food hygiene certificates		√	√		
Professional Experience and Knowledge						
1	Have knowledge of relevant procedures eg. Child Protection & Safeguarding	√			√	
2	Have experience of working with and caring for children aged 3-7	√		√		
3	To have worked within a primary school setting		√	√	√	
4	Have awareness of Health & Safety requirements		√		√	
5	To have an understanding of equality of opportunity		√		√	
Skills and Abilities						
1	Be able to work as a team	√			√	√
2	Ability to work on own initiative	√			√	√
3	Have good communication, listening and negotiation skills	√			√	√
4	Be able to provide safe and creative play opportunities	√			√	√
5	Be able to lead and participate in safe and creative play	√			√	√
6	To be able to promote a positive ethos and role model	√			√	√
7	Experience of play work		√		√	√
8	A commitment to undergo training as and when required	√			√	

I (name) hereby confirm that I have received a copy of the Job Description for the post of Playworker.

Signed Date

Our Academies



St Laurence's CofE Primary School
Old Church Road
Coventry
CV6 7ED



St Bartholomew's CofE Academy
Bredon Avenue, Coventry
CV3 2LP



Queens CofE Academy
Bentley Road
Nuneaton
CV11 5LR



Stretton CofE Academy
Stretton Avenue
Coventry
CV3 3AE



St James CofE Academy
Barbridge Road
Bulkington, Bedworth
CV12 9PF



Harris CofE Academy
Harris Drive
Overslade Lane, Rugby
CV22 6EA



St Nicolas CofE Academy
Windemere Avenue
Nuneaton
CV11 6HJ



Studley St Mary's CofE Academy
New Road, Studley
B80 7ND



Central MAT Office
The Diocese of Coventry Multi Academy Trust
c/o St James CofE Academy
Barbridge Road
Bulkington, Bedworth
CV12 9PF



St John's CofE Academy
Winsford Avenue
Coventry
CV5 9HZ



All Saints Bedworth CofE Academy & Nursery
Off the Priors, Mitchell Road
Bedworth
CV12 9HP



Dunchurch Boughton CofE Junior Academy
Dew Close
Dunchurch
CV22 6NE



St Oswald's CofE Academy
Addison Road
Rugby
CV22 7DJ



St Michael's CofE Academy
Hazel Grove
Bedworth
CV12 9DA



Leamington Hastings CofE Academy
Birdingbury Road, Hill,
Leamington Hastings, Rugby
CV23 8EA



Leigh CofE Academy
Plants Hill Crescent
Tile Hill, Coventry
CV4 9RQ



Salford Priors CofE Academy
School Road
Salford Priors, Evesham
WR11 8XD



All Saints CofE Academy LW
Warwick Road
Leek Wootton, Warwick
CV35 7QR



Burton Green CofE Academy
Hob Lane
Burton Green, Coventry
CV8 1QB



Long Itchington CofE Academy
Stockton Road
Long Itchington, Southam
CV47 9QP



Southam St James CofE Academy
Tollgate Road
Southam
CV47 1EE



Dunchurch Boughton CofE Infant Academy & Nursery
School Street
Dunchurch
CV22 6PA



Ryton-on-Dunsmore Provost Williams CofE Academy
Sodens Avenue
Ryton-on-Dunsmore
CV8 3FF

