

JOB DESCRIPTION

POST: Governor
RESPONSIBLE TO: Local Governance Committee (LGC)
LOCATION: Norwich & Norfolk area

Purpose:

- The local governance level of the Broad Horizons Education Trust's (BHET's) is composed of LGCs. The purpose of the LGCs is to facilitate collective consultation on key trust initiatives and policies, to share & disseminate best practice across the BHET and to facilitate comprehensive communication channels and opportunities between the Trust board and local governance representatives.
- LGCs will be chaired by individuals appointed on behalf of the Trust board by the Education Committee.

Main Tasks and Responsibilities:

1. Governors are part of LGCs, which report to the Trust Board and play a role in school-specific governance within the broader Trust framework. They act as local governance representatives for BHET, serving as the 'eyes and ears' at the local level and are accountable to the Board. The leadership teams at each BHET school work together with the Governors in their advisory roles to help support the school in various areas of responsibility. These areas are the 4s's:

□ Standards

- Governors monitor the school's performance, including academic achievements, attendance rates, and the progress of students. They analyse data, ask challenging questions, and hold the school accountable for meeting targets and delivering high-quality education.
- Governors assist in identifying areas for development and recognise accomplishments by actively participating in performance management. Governors support and challenge the school to continuously improve. They provide guidance on issues relating to the 4s.
- Governors may also participate in inspections by contributing to action plans arising from them. By actively engaging in school improvement, Governors help create an environment where students can thrive and reach their full potential.

□ SEND(vulnerable(v))

- BHET puts inclusivity at its heart therefore the LGC's focus on SENDv is paramount. Our vision for students within the SENDv category is the same as for all students and

young people, but we recognise that the context and challenge for these students is different and as such needs a specific focus.

- Regardless of a student's needs, Governors should ensure, as much as is reasonably possible, fair and equitable access to all students irrespective of their needs. This includes access to the school site and facilities, to the formal curriculum as well as extra-curricular activities, and to opportunities for social and emotional development.
- Governors will monitor school targets for all pupils, such as for pupil progress, pupil attainment, and pupil attendance, but they should also specifically focus on these outcomes for SENDv students to close the disadvantaged gap.

□ **Safeguarding**

- Safeguarding and promoting the welfare of students is everyone's responsibility. All staff and volunteers have a responsibility to provide a safe environment in which students can learn.

Therefore, one of the most important duties that LGCs fulfil is to ensure that their school is creating safe environments for pupils. Safeguarding in schools means:

- Protecting pupils from maltreatment
- Preventing impairment of pupils' mental and physical health or development
- Ensuring that pupils grow up in circumstances consistent with the provision of safe and effective care
- Taking action to enable all pupils to have the best outcomes.

□ **Stakeholders**

- Governors act as a link between the school and its stakeholders, including parents, staff, students, and the wider community. They respond to concerns and ensure that the voice of different stakeholders is heard. By actively engaging with stakeholders, Governors foster a sense of community and collaboration, building positive relationships that benefit the school and its students.

2. By actively working with the school leadership team, to strategically plan, Governors help shape the direction for the school and help ensure its long-term success whilst providing assurance for the board that these four areas are continually improved.

3. This collaboration between the Board of Trustees and LGCs ensures a balanced approach to school governance, combining strategic oversight with local knowledge and input. Being a school governor is a role of considerable influence and responsibility. It provides an opportunity to shape the strategic direction of a school and make a real difference in improving education for pupils. With an intricate blend of challenge and

support, school Governors and trustees can significantly contribute to the betterment of schools and, ultimately, the future of the next generation.

4. The LGC Terms of reference sets out the constitution of an LGC and how the LGC will operate.

Terms of appointment

- The term of a Governor is 4 years and normally a maximum of two terms can be served.

Time commitment

- All Governors will be expected to attend Local Governance Committee meetings. If a Governor is unable to attend a meeting they should apologise as early as possible to the Chair and the reason for non-attendance.
- Governors who have failed to attend any full governing board meetings within a six-month period, without permission or accepted apologies, may be disqualified.