



Information pack for Khalsa Primary School



After School Club Leader

Headteacher welcome

Dear Applicant

Thank you for your interest in joining our exceptional school community.

Khalsa Primary School is a unique and inspiring place to work, where ambition, collaboration and high expectations shape everything we do. Our staff team is dedicated, reflective, and committed to going above and beyond to provide the very best for our children.

At Khalsa Primary School, we support one another's professional growth and work collectively towards a shared vision: to be one of the best schools in the country. Our leadership team is deeply committed to nurturing and empowering staff at all levels, ensuring that everyone feels valued supported, and able to thrive.

As part of the Sikh Academies Trust, we welcome pupils from all backgrounds, cultures, and starting points. Our mission is simple yet powerful: to help every child learn, flourish, and grow into a responsible, kind, and aspirational citizen who contributes positively to the world around them.

We believe that every child should experience a world-class education, one that extends far beyond academic success. There is no glass ceiling here, and every pupil is encouraged to achieve their full potential, regardless of their starting point or individual needs. Our commitment to excellence was recognised in our Outstanding Ofsted rating, reflecting the high aspirations we hold for our entire school community.

Our curriculum is carefully planned and sequenced from Nursery to Year 6, based on the National Curriculum but enriched to create meaningful, memorable learning experiences. We offer a wide range of enrichment and extra-curricular opportunities to help children discover and develop their unique talents, interests and strengths.

We are delighted that you are considering joining Khalsa Primary School. This is a vibrant, values-driven, forward-thinking community where staff and pupils are encouraged to grow, lead, and make a difference. We hope you will be inspired by what you learn about us and choose to become part of our journey.

Mrs P. Dhaliwal
Headteacher

About the school and the role

Role: After School Club Leader

Salary: £13.00- £15.00 per hr

Apply by: 14th August 2026

Start date: As soon as possible

The role

The After School Club Leader will be responsible for planning, organising, and delivering high-quality after-school activities that support pupils' wellbeing, development, and enjoyment in a safe and structured environment.

About us

Khalsa Primary School is a welcoming and high-achieving school, recognised for its strong values, nurturing environment, and commitment to every child's success. As part of the Sikh Academies Trust, we are rooted in Sikh principles while proudly inclusive - embracing children and families of all faiths and backgrounds.

Our ethos promotes kindness, selfless service, respect, and equality. These values guide every aspect of school life, and they help our pupils develop confidence, empathy, and a lifelong love of learning.

At Khalsa Primary School, we have high expectations for behaviour, learning, and personal growth. Through our strong moral foundation and ambitious curriculum, children are encouraged to aim high, work hard, and contribute positively to their community.

What Ofsted says

In our most recent Ofsted inspection, inspectors praised our pupils, who "consistently behave with great maturity and kindness towards each other", and the strong relationships between staff and children.

A place to grow and thrive

We offer a broad, creative curriculum and a rich programme of enrichment that supports every child to reach their potential. Our dedicated staff work closely with families to ensure each pupil flourishes academically, socially, and spiritually in a safe and supportive environment.

Key Responsibilities

Your role will include:

- Plan and deliver engaging, age-appropriate activities for pupils attending the after-school club
- Ensure the safety, supervision, and welfare of all children at all times
- Create a positive, inclusive, and nurturing environment
- Maintain appropriate records and attendance registers
- Communicate effectively with parents/carers, staff, and senior leaders as required
- Adhere to safeguarding, health and safety, and school policies and procedures
- Set up and clear away equipment and resources used during sessions

Person Specification

Criteria	Essential	Desirable
Experience	Experience of working with primary-aged children in a school, childcare, or similar setting	Experience of leading after-school clubs or extracurricular activities
Skills & Abilities	Ability to plan and deliver engaging, age-appropriate activities	Ability to adapt activities to meet diverse needs
Personal Attributes	Reliable, flexible, and able to work independently and as part of a team	Willingness to undertake training and professional development

How do I apply for the role?

Further information and an application form can be found on our school website: khalsaprimarieschool.com. For more information, or to arrange a visit to the school (encouraged), please contact hr@sikhacademiestrust.com. Applications will be shortlisted and interviewed at the earliest opportunity. Early applications for this post are recommended.

Khalsa Primary School is committed to safeguarding and promoting the welfare of children and young people. The successful candidate will be subject to an enhanced DBS record check.

Khalsa Primary School reserves the right to interview and appoint this position ahead of any advertised application closing date, should an appropriate candidate be found. Therefore, it is advisable to submit applications as early as possible.

Our values

Our school community acts in accordance with our **KHALSA** values, and thus we have developed a kind, caring and ambitious culture:



Kindness



Honesty



Achievement



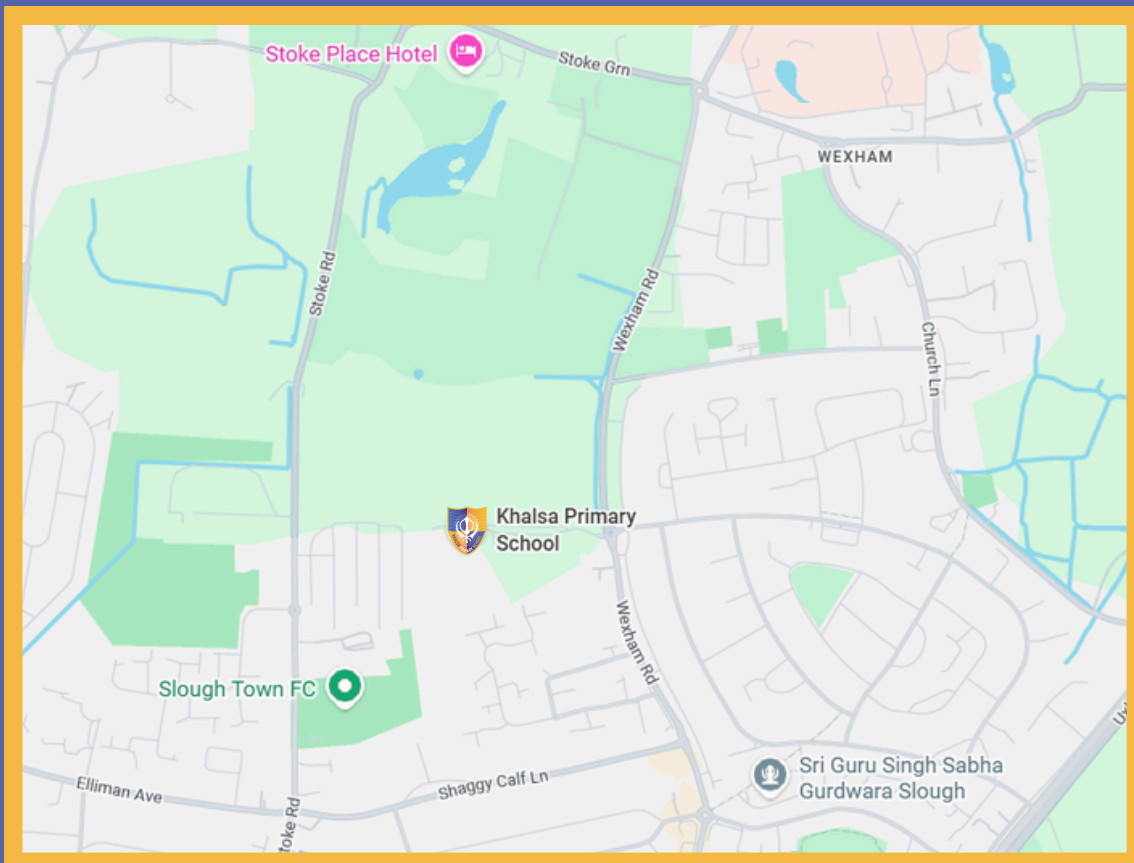
Love



Service to others



Aspiration



Contact us:

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