

Site & Grounds Assistant

Required as soon as possible

12.00pm – 5.00pm, Monday to Friday, with a half hour unpaid lunch break

25 hours a week

Required all year round

25 days annual leave a year rising to 30 days annual leave after 5 years' service, plus up to 3 extra paid days off for school closure at Christmas

Full time equivalent salary range: £26,824 - £29,540 per annum

Actual Salary range for working 25 hours a week: £18,124 - £19,959

This is a fantastic opportunity to become a valued member of our site and facilities team and play a key role in keeping Light Hall a safe, welcoming and well-run environment for our students, staff and visitors.

Light Hall is a friendly, ambitious school where people genuinely enjoy being part of the community. As our school continues to grow, we're looking for someone practical, positive and proactive who takes real pride in their work and enjoys being part of a team that makes a difference every day.

This is a hands-on role at the heart of daily school life. You'll support the smooth running of the school site through general maintenance, health and safety checks and day-to-day tasks, working closely with the Site Manager and wider team. You'll be someone who notices what needs doing, takes initiative, and gets satisfaction from keeping things running smoothly. If you're organised, reliable and enjoy supporting a busy environment — particularly one that serves students with a wide range of needs — you'll thrive at Light Hall. Your work will directly support our students to feel safe, supported and ready to learn.

We offer a supportive, professional working environment, with opportunities to develop your skills and grow alongside the school. If you're looking for a rewarding role where your contribution truly matters, we'd love to hear from you.

In return for everything you can bring, we can offer you:

- The opportunity to be part of our supportive and inclusive Light Hall family.
- Opportunities for further development in your role and progression.
- Induction, training and ongoing CPD opportunities to further support your development.
- A range of staff benefits including local government pension with generous employer contribution.
- Free employee wellbeing services such as free physiotherapy and chiropractor sessions, GP consultations 24 hours a day, 7 days a week worldwide and free flu jabs.

You can find out more about this role by:

- visiting our school website www.lighthall.co.uk to download a candidate pack and application form.
- visiting the school – to arrange a visit, please contact Anna Williams, HR, Cover and Office Manager on 0121 746 5060 or email HR@lighthall.co.uk

To apply please email your completed application form and application letter to hr@lighthall.co.uk

Closing date: 9.00am on Monday 9 March 2026.

We reserve the right to close this advert earlier if we receive sufficient applications for the role. Therefore, please submit your application as early as possible.

We look forward to hearing from you.

'The best from everyone, all of the time'

***Light Hall School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.
An enhanced DBS check is required for all successful applicants.***

