



Newtown Early Years and Infant School

Person Specification

Before-School and After-School Club Assistant

	Essential	Desirable
Qualifications	GCSE (or equivalent) pass in English and Maths	First Aid Certificate
Experience	should have experience of: • working with groups of children on a voluntary or paid basis	In addition you might have experience of: • Working with children with SEN or EAL
Knowledge and Understanding	• managing the behaviour of groups of children	In addition you might have knowledge and understanding of: • child development and social interaction
Skills	will be able to: • work as part of a group and individually • inspire trust and confidence in children as well as motivate them • encourage high standards of pupil behaviour at all times • observe the boundaries of the role and respect confidential information • act on their own initiative where necessary • remain calm in a crisis	you might be able to: • play a musical instrument • plan and create craft activities
Personal Characteristics	you will: • be a good communicator • have a good sense of humour • be empathetic, tolerant, patient and calm • be organised • be resourceful • have a willingness to learn and take on new skills • be flexible and ready to adapt to changing circumstances	