

Person Specification

Job Title: Teaching Assistant - Level 3

Attributes	Essential	Preferred	Source
Education/ Qualifications	NVQ Level 3 or NNEB or equivalent experience.	Not applicable	Application form and certificates
Experience	Minimum of 2 years' experience of working as a classroom assistant or similar, within the last 5 years.	Experience of supervising others.	Application form
Skills/ Knowledge/ Aptitude	1. Understanding of methods of teaching and learning. 2. Knowledge of and ability to contribute to the planning and development of educational activities. 3. Good communication and interpersonal skills. 4. Good organisational and time management skills. 5. Ability to supervise others effectively. 6. Ability to work collaboratively with teachers and others. 7. Ability to take responsibility and work with autonomy within set boundaries. 8. Ability to use ICT to develop learning activities.	Not applicable	1. Application form / interview 2. Application form / interview 3. Application form / interview 4. Application form / interview 5. Application form / interview 6. Application form / interview 7. Application form / interview 8. Interview (test)
Motivation	1. Willingness to undertake appropriate professional development.	Not applicable	1. Interview. 2. Interview.

	2. Commitment to equality principles.		
Physical	1. Ability to meet the physical needs of the pupils	Not applicable	1. Interview.
Other	1. Willingness to acquire First Aid Qualification.	Current First Aid Qualification.	1. Interview. 2. Certificate
Safeguarding	1. Commitment to maintaining confidentiality at all times 2. Commitment to safeguarding and equality		Application form / Interview