



**Employee Specification**  
**Level 2 Learning Support Assistant**  
**Grade :NJC point 4-5**

ESSENTIAL (Must have)	DESIRABLE (Should have)
<p><b>Knowledge &amp; Experience</b></p> <p>Experience of working in a child care setting</p> <p>An interest in working with children with SEND</p> <p>Capability to achieve GCSE grade C in English &amp; Maths and NVQ level 2 in a relevant field</p> <p>Skills of empathy, listening, communication and responding with appropriate language to build rapport with children from a variety of ages, abilities and backgrounds.</p> <p>Experience of applying the regulations applicable to Health &amp; Safety, Hygiene, Child Welfare &amp; Protection</p>	<p><b>Knowledge &amp; Experience</b></p> <p>At least 3 years experience of working in a primary aged learning setting</p> <p>GCSE Grade C or above [or equivalent in English &amp; Maths, plus at least three other academic subjects</p> <p>Understanding of how different children develop and learn and the experience to identify and apply appropriate processes to achieve progression</p> <p>Understanding of the role of the class teacher and of the parent in developing and maintaining an effective learning</p> <p>Experience of working with children on the ASC spectrum</p>
<p><b>Personal Qualities</b></p> <p>A willingness to develop and learn through performance management and formal training opportunities.</p> <p>Commitment to maintaining confidentiality at all times</p>	<p>A positive attitude and a sense of fun</p> <p>Resilient and robust</p> <p>Willingness to give, receive and act on feedback</p> <p>Hardworking, flexible and responsive to change</p> <p>Communication skills to promote and develop effective working with pupils and colleagues.</p>



## SPECIAL CONDITIONS

The job involves working with children and will be subject to relevant safeguarding checks, including an enhanced DBS check. Where the job involves working with children from within the early years, the employee is required to confirm that they are not disqualified from working within early years services by association.