Dame Ellen Pinsent School

Family Support Worker

Person Specification

Assessed:

AF = Application Form   P = Presentation   I = Interview   T = Task

Experience	Assessment
Working with children and families facing challenging circumstances	AF/I
Working with children with Special Educational Needs	AF/I/P/T
Delivering early intervention to families in need of support	AF/I
Managing pupil attendance at school	AF/I/T
Working with outside agencies	AF/I/T
Administration of medicines in schools	AF/I

Qualifications & Training	Assessment
Relevant L3 or above qualification - Diploma for children and young people or equivalent qualification in social care or education GCSE English C/4 or above	AF
Full driving licence and access to a car	AF/I
Training in safeguarding	AF

Knowledge & Understanding	Assessment
Safeguarding responsibilities when working with vulnerable children in schools	AF/I
Understanding of barriers to family engagement with schools	AF/I/P
Understanding of the Supporting pupils with medical conditions in schools document	AF/I

Skills	Assessment
Good communication and interpersonal skills – able to communicate effectively with children, parents, external professionals and colleagues	I/P
Ability to build trust with families and advocating when required	AF/I
Excellent written English for the writing of reports and record keeping	AF/T
Ability to plan and deliver effective actions to support families	I/T
Ability to work confidently both independently and as part of a team	AF/I
Confident in the use of ICT	AF
Promote and build good relationships with pupils and their families	AF/I/P
Persevere with optimism in the face of difficulties and challenges	AF/I

Personal Qualities & Attributes	Assessment
Well organised	AF/I
Calm and positive	AF/I/P
Committed to own professional development	AF/T
Dependable and reliable, with a good record of attendance	AF
Flexible approach and an ability to respond to changes in circumstances effectively	AF/I/P
Willingness to work flexibly to meet family needs	AF/I/P
Satisfactory enhanced DBS check and references	AF/I