

PERSON SPECIFICATION



CLASS COORDINATOR (SENIOR TEACHING ASSISTANT)

The following outlines the criteria for this post.
Applicants should describe in their application how they meet the criteria.

Requirement : Essential (E) / Desirable (D)

Qualifications and Experience:

- Good general education including GCSE (or equivalent) Grade 5/C or above in English and Maths (E)
- Knowledge of special educational needs, disabilities, physical, health and social/emotional needs (D)
- Knowledge of safeguarding and child protection including Keeping Children Safe in Education (Statutory Guidance) (D)

Skills:

- Good command of written and spoken English (E)
- Ability to work independently and to also to work under the authority of a number of different teachers (E)
- Ability to communicate confidently with others (E)
- Confidence to deploy class support staff to meet student needs when required (E)
- Confident use of basic computer software e.g. MS Word, PowerPoint and to be prepared to train to use specialised software (E)
- Willingness to support student communication systems Be prepared to train in various skills for the benefit of students in their class (E)
- Be prepared to model skills to other staff working in the class (E)
- Have a genuine desire to improve the progress of young people with disabilities (E)