
Job description

1.0 JOB TITLE Sports Coach

2.0 JOB PURPOSE

To support the delivery of physical education, sport and physical activity across the school by delivering agreed activities and sessions under the direction of teaching staff. The postholder will promote participation, physical wellbeing and positive behaviour while ensuring a safe and inclusive environment for pupils.

The Sports Coach will enhance pupils' physical literacy and contribute to a positive school culture.

Description of role

Key aspects of the role include:

- Deliver PE lessons
- Delivering physical activity and engagement at break and lunch times
- Deliver extra-curricular clubs
- Assist with school games competitions

3.0 RESPONSIBILITIES

- Deliver planned physical activity and sports sessions in accordance with guidance provided by teaching staff or the PE Lead.
- Lead PE lessons by assisting with activities, demonstrations and supervision of pupils.
- Lead structured physical activities at breaktimes and lunchtimes.
- Deliver extracurricular sports clubs and targeted intervention sessions.
- Assist with the organisation and supervision of school sports events and activities.
- Encourage pupils' engagement, teamwork and enjoyment of physical activity.
- Promote positive behaviour in line with the school's behaviour policy.
- Ensure the safety and wellbeing of pupils by following safeguarding and health & safety procedures at all times.
- Prepare, set up and store sports equipment safely.
- Communicate appropriately with pupils, staff and parents.
- Assist with basic record keeping as required.
- Attend training and meetings relevant to the role, including safeguarding and health & safety.
- Contribute positively to the ethos and values of the school.
- Undertake any other reasonable duties consistent with the grade of the post, as directed by the Headteacher or line manager.
- Support and coordinate intra-school and inter-school competitions.
- Maintain pupil progress data and contribute to reporting.
- Promote physical activity and wellbeing across school.
- Follow safeguarding and health & safety procedures at all times.

- Liaise with staff, parents and external partners.
- Implementing strategies to achieve 30 minutes of activity objectives
- Coordination of Play Leaders programme
- Supporting competitive sports events at school, MAT, and regional levels
- Safeguard children always
- Contribute to the overall ethos and working values of the school
- Contribute to raising standards by ensuring high expectations are shared with children
- Supervise and support pupils ensuring their safety, by complying with good H&S practice
- Support the teachers and coach in managing pupil behaviour, reporting difficulties as appropriate
- Attend training sessions as required for CPD purposes
- May be required to attend events and/or training across local schools within the Multi-Academy Trust in line with organisational need

Person Specification

Sports Coach

Criteria:	E = Essential D = Desirable
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Criteria	Qualifications Required
E	A good standard of education, including GCSE-level Maths and English (Grade C / Grade 4 or above, or equivalent)
E	Level 2 National Governing Body (NGB) Award in at least one sport, or equivalent qualification

Criteria	Skills Required
E	An excellent communicator
E	Well organised and adaptable
E	Punctual and reliable
E	Basic report writing
E	Ability to deliver activities as instructed and work under supervision.
E	Ability to supervise groups of children and maintain a safe environment.
E	Ability to promote positive behaviour.
D	Experience of delivering or supporting sports or physical activities with children.
D	Basic knowledge of school PE or physical activity environments.
D	Broad knowledge and understanding of the Primary PE curriculum, including planning and delivery of age-appropriate activities

Criteria	Personal Qualities
E	Passionate about working with children and young people
E	A role model
E	Interested in sport and physical activity
E	Passion for teaching and learning
E	Driven to achieve high levels of performance at all times
E	Enthusiastic
E	An excellent communicator
E	Well organised and adaptable
E	Punctual and reliable
E	Able to use their initiative
E	A positive attitude and flexible approach
E	A good team player
E	Able to adapt approach to meet needs of the children
E	Commitment to the safeguarding of children
E	Willingness to learn and undertake training.
D	Confidence in leading small group activities.
D	Interest in supporting children's physical wellbeing.

Criteria	Knowledge & Experience
E	Interest in sport and physical activity.
E	Understanding of the need to safeguard children.
D	Previous experience working with children or young people.
D	Awareness of health and safety requirements in sports settings.

The Meadows Primary School is part of Excelsior Multi Academy Trust (MAT) and is a unique, innovative, and friendly school, where all staff are valued and supported in their personal and professional development within a nurturing environment. We actively promote the Equality Act and will expect all applicants to demonstrate their commitment to equality to improve outcomes for all children who attend the school.

Applicants will also be required to demonstrate their suitability to work with children, including motivation, ability to maintain appropriate relationships with children, emotional resilience to challenging behavior and attitudes to the use of authority and maintenance of discipline.

Job description issued:

Head Teacher

Postholder

Date: