

Job Coach for SEND Supported Internships

Contract term	Permanent contract
Contract type	37 hours per week, term time plus 1 week holiday working, plus 5 staff INSET days (40 weeks per year)
Salary	CC1 6 - 19 £22,927 to £28,283 (£25,989 to £32,061 FTE) plus £1,539 SEN
Principal	Mrs E Halton
CEO	Miss Marie Sweetlove
Position	Job Coach to support SEND Students on their Supported Internship Programme
Start Date	September 2026

Closing Date **Friday 10th July 2026 @ 09:30**

Join Forward2Employment and help young adults with special educational needs and disabilities (SEND) take confident, supported steps into the world of work. We are looking for an enthusiastic and compassionate Job Coach who is passionate about inclusion, independence and creating meaningful employment opportunities for young people.

About Forward2Employment

Forward2Employment is a specialist supported internship provision dedicated to helping young adults with special educational needs and disabilities (SEND) prepare for and move into meaningful employment. We work closely with interns, families, employers and partners to create personalised pathways that build confidence, independence and real-world workplace skills.

As part of Fortis Trust, we are ambitious for every young person we support. Our work is rooted in high expectations, inclusive practice and a strong belief that all young people should have the opportunity to thrive, contribute and succeed in adult life. Joining Forward2Employment means becoming part of a team that is committed to changing futures through education, preparation and employment opportunities.

Who this role would suit

This role would suit someone who is passionate about inclusion and committed to helping young adults with SEND build confidence, independence and skills for adulthood. It would particularly appeal to candidates who are patient, encouraging and calm under pressure, and who enjoy working closely with young people, employers and families to achieve meaningful outcomes.

You may already have experience in education, SEND, employability, coaching, youth work, care or mentoring, although just as importantly, you will bring warmth, resilience and a strong belief in what young people can achieve with the right support. If you are looking

for a role that is practical, people-centred and genuinely rewarding, this could be an excellent next step.

This is a rewarding opportunity to play a key role in our highly successful Supported Internship Programme, working with young adults aged 16–25 and helping them develop the skills, confidence and resilience they need to succeed in the workplace and beyond.

The successful candidate will be a strong communicator with excellent interpersonal skills and the ability to build positive relationships with interns, colleagues, employers and parents/carers. You will be patient, encouraging and adaptable, with a genuine commitment to helping young people thrive.

In this role, you will support interns in the workplace to develop the practical skills needed to perform their job safely, accurately and confidently. You will help them settle into new working environments, build confidence and independence, and, where appropriate, support travel training to strengthen essential life skills.

An important part of the role is also working alongside employers and colleagues to help them feel confident in supporting interns effectively in the workplace. We are looking for someone with the vision, energy and commitment to champion inclusive employment and enable young people to take important first steps towards greater independence.

We provide individualised induction and professional support, including access to further training and qualifications where appropriate. If you are looking for a role that is purposeful, people-centred and professionally rewarding, we would love to hear from you.

Why join us

At Forward2Employment, you will be part of a dedicated team committed to improving outcomes for young adults with special educational needs and disabilities (SEND). This role offers the chance to make a genuine difference every day while developing your own skills and expertise within a supportive and ambitious Trust.

We warmly encourage prospective applicants to arrange a visit to our provision. We are confident that meeting our team and seeing our work first-hand will show you what a rewarding opportunity this is, and how you could help Forward2Employment interns take their next steps towards employment and independence.

Please look at our website: www.forward2employment.co.uk

Staff at Forward2Employment benefit from the Fortis Trust package, which includes a wide range of professional development opportunities, wellbeing support and access to salary sacrifice schemes such as cycle to work and car maintenance. As a Mindful Employer organisation, we also actively encourage staff to take part in regular wellbeing days throughout the year.

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Any offer of employment will be subject to satisfactory references and enhanced criminal record check via the DBS system (for Children & Vulnerable Adults). We are an equal opportunities employer.

For an application form and further information, please visit the vacancies section of our website www.forward2employment.co.uk or contact Mrs Emma Haas on 01634 683990 or by email at office@forward2employment.co.uk. Fortis Trust, Churchill Avenue, Chatham, Kent ME5 0LB.