



Learn , Love and Live - Life in all its Fullness (John 10:10)

Key Stage 1 Class Teacher Job Description

Title and Grade of Post

Key Stage 1 Class Teacher

The post holder is responsible to the Headteacher for his/her teaching duties and responsibilities.

Pay scale M5 - UPS3

Purpose of the Job Applicable Contract Terms and Duties

This job description is to be performed in accordance with the provision of the School Teachers' Pay and Conditions Document and within the range of duties set out in that document so far as relevant to the post holder's title and salary grade.

The key functions of the role are:

- To support and uphold the Christian Vision, Ethos and Values of the school;
- To plan, implement and deliver an appropriately broad, balanced, creative, relevant and differentiated curriculum for pupils in line with the curriculum policies of the school;
- To facilitate, support and monitor the overall progress and development of a designated group of pupils;
- To foster a safe and secure learning environment and educational experience which provides pupils with the opportunity to fulfil their individual potential;
- To share in the development of the school curriculum, teaching materials, teaching programmes, methods of teaching and assessment and their review;
- To develop and maintain a positive, professional partnership with parents and carers;
- To support and contribute to the school's responsibility for safeguarding children;
- To maintain high standards and high expectations of children's learning and behaviour.

Responsibilities

The responsibilities attached to the post of a teacher at Windrush CofE Primary School are as follows:

- To develop a high quality, engaging and ambitious curriculum to support the needs of pupils from all backgrounds and enable the pupils to make good progress across all subject areas;
- To teach pupils according to their individual educational needs, including the setting and assessing of tasks and activities to be carried out by pupils in school and elsewhere;
- Have a strong commitment to raising standards of achievement by ensuring high quality education that improves outcomes for all;
- To assess, record and report on the progress, development and attainment of assigned pupils and keep such records as are required by the school's systems;
- To ensure a high quality, inclusive learning experience for children, which meets internal and external quality standards;
- To use a variety of delivery methods in accordance with the Core Principles of Teaching and Learning;
- To provide a positive, conducive and safe learning environment, encouraging high standards in punctuality, presentation of work and relationships;
- To set high expectations for children's behaviour and maintain a good standard of discipline through well focused teaching, fostering positive relationships and implementing the school's behaviour policy;
- To actively support the school's safeguarding requirements and follow all policies and procedures relating to safeguarding;
- To actively engage in and seek CPD opportunities, developing and sharing good practice and pedagogy with colleagues and other professionals;

- To cooperate and liaise with other professionals, including fellow staff and colleagues from external agencies (for example, specialist teachers from the local authority support services, health professionals and social workers, RLT central team and Support and Challenge Partners);
- To coordinate one or more subject areas or lead an aspect across the school;
- To ensure effective communication with parents and carers and with persons or bodies outside the school who are concerned with the welfare of pupils, after consultation with appropriate staff;
- To contribute to and promote the social, moral spiritual and cultural education according to the school's Vision and Values;
- To work as a member of a designated team and contribute positively to effective working relationships within the school;
- To contribute to the formulation and implementation of the School Improvement Plan and associated action plans, as appropriate;
- To engage with the school's appraisal process and carry out appraisal for members of your team;
- To play a full part in the life of the school community of this new and growing school.

Subject Leadership or Aspect Coordination

(For all teachers except ECT's in the first year)

- To be responsible for the coordination of an area(s) of the school curriculum, ensuring a relevant and appropriate curriculum protocol is produced and reviewed, according to the school's schedule, and is complimented by associated units of work;
- To monitor and evaluate learning within the curriculum area(s) in line with the school's monitoring cycle. (This will include lesson observations, learning walks, work sampling, planning, review etc);
- To collate and analyse information relating to quality of teaching and learning achieved in the curriculum area for presentation to the Senior Leadership Team and Governing Body. The responsibility for these standards lies with the Senior Leadership Team;
- To ensure there are the resources necessary to deliver the curriculum area(s) and allocate accordingly, within an allocated budget;
- To advise and support other members of staff on the content and delivery of the curriculum area(s); To contribute to the formulation and evaluation of the school's assessment practice in relation to the area(s) of the curriculum for which lead responsibility is held;
- To identify areas for development in the curriculum area in the form of an Action Plan as part of the Appendix to the School Improvement Plan.

Agreed by:

Teacher:	Date:
Line Manager:	Date: