



Cleaner

APPLICATION PACK

Dear Colleague

Welcome to Bamford Academy and thank you for your interest in us.

I am proud to be the Headteacher at a school filled with happy and articulate children and working alongside an amazing, committed staff.

We want our children to enjoy their learning, and we achieve this through creating an enabling environment which fosters our core values of Respect, Perseverance, Kindness, Acceptance and being Responsible.

We have high expectations of our pupils both academically and in their behaviour, providing every child with the opportunity to shine. Our children are at the heart of everything we do, and we ensure that they feel happy, safe and secure.

The school is part of the Altus Education Partnership. We look forward to collectively realising the vision of the Trust - to create an inclusive and cohesive system of education in the area that improves that lives of everyone in the borough.

We are a two-form entry school, with thirteen classes from Reception to year 6. Our experienced staff provide a broad, balanced, inclusive and exciting curriculum and plan for enriching learning experiences for all. We promote a love for learning so that our children will become proud and resilient young people. The staff are committed to challenging our pupils to think hard and have high aspirations.

We seek to recruit and retain colleagues whose drives match our school ethos and are committed to their own professional development. Successful candidates will receive a high-quality induction, appraisal, continuous development programmes (including nationally recognised leadership qualifications), and opportunities to contribute to whole school impact projects throughout their career at Bamford Academy.

I hope you find this application pack helpful in making your decision to apply for this exciting career opportunity. If you have any questions for us, do get in touch, we are always here to help.

I would like to thank you for your application, investment of time and - whatever the outcome - I wish you well in the future.

Yours sincerely



Samantha Gaskell
Headteacher

Making your application

I hope that when you read this pack you are inspired to apply for the post.

Application

- To apply, please visit our website and apply through **My New Term**.
- Our website: [Our Vacancies - Altus Education Partnership](#)
- Provide a supporting statement of no more than two sides of A4, addressing the criteria in the person specification.

Deadline

The deadline for the post is **Monday 28th September 2026** (to arrive no later than 12.00 midday). Interviews are expected to take place on **W/c Monday 28th September 2026** in the evening time.

Shortlisting

Regrettably, we are unable to inform candidates who have not been shortlisted. If you do not hear from us, please consider your application unsuccessful this time.

Salary

The post will be paid on the **School Support pay spine, Scale Point 3, currently £25,614 per annum, raised to the Real Living Wage of £25,947 per annum. Actual salary for term time only plus 4 weeks is £10,020 per annum.**

Start Date

As soon as possible.

For an Application Pack

1. Visit www.altusep.com
2. Contact: recruitment@altusep.com
3. Telephone 01706 631496

Reward Package & Additional Benefits

We offer a comprehensive package, including membership into the Local Government Pension Fund; our 'Employee Benefits Programme' which provides a range of options including:

- Our Cycle to Work Salary Sacrifice Scheme
- Free access to Employee Assistance Programme, offering guidance, support and counselling on a range of subjects
- Generous holiday entitlement
- 10% discount on Your Trust Gym Membership and no joining fee

Altus Education Partnership is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff to share this commitment. This position is subject to an Enhanced DBS check under the Rehabilitation of Offenders Act 1974. In accordance with the recommendations set out in KCSIE the Trust carries out online searches on shortlisted candidates. It is also Trust policy to contact at least 1 reference prior to

Background Information

Bamford Academy

Bamford Academy joined the Altus Education Partnership in March 2023, providing the first important steps on a child's amazing journey of lifelong learning.

We have over 350 students (Reception to year 6) and over 40 staff. We are very proud of nurturing and stimulating environment that we provide for both our staff and our pupils.

We hold our core values of **Respect, Perseverance, Kindness, Acceptance and Responsibility** at the core of everything we expect from our pupils. Our children are regularly awarded when they consistently demonstrate our values.

Altus Education Partnership

Altus Education Partnership was established in 2017 through Rochdale Sixth Form College, an Ofsted Outstanding provider, and grew from our desire to support children's education across the borough.

The Trust currently comprises five academies, including ourselves. The four other academies are:

- **Rochdale Sixth Form College**, opened in 2010 to address the significant underachievement in A level performance in the borough. Since then, it has dramatically raised achievement in the area and is recognised nationally as a centre of excellence. The College is Ofsted Outstanding, Sixth Form College of the Year 2021, and regularly ranks among the highest performing colleges in the country in both the DfE's Performance Tables and the National Achievement Rate Tables.
- **Kingsway Park High School** is an Ofsted-rated Good school with a strong track record of providing students with an excellent education. The Academy recently benefitted from a new teaching block, which opened in late 2024.
- **Edgar Wood Academy** opened in 2021 under Wave 13 of the Free Schools Programme. While the school was judged Requires Improvement at its first inspection, Ofsted has since recognised that the school is improving, and we are confident in the direction of travel. The Academy is building a strong reputation locally and benefits from a committed staff and leadership team focused on rapid progress.
- **Caldershaw Primary School** joined the Trust on 1 July 2025. It is Ofsted Outstanding and one of the most oversubscribed primary schools in Greater Manchester.

Altus is on the cusp of further growth, with three additional schools currently considering academisation in the autumn term.

We also benefit from strong local partnerships. Most notably, and uniquely within the post-16 sector, Altus has a Memorandum of Understanding with Hopwood Hall College, coordinating curriculum and supporting seamless transition for students into post-16 education.

Role Description

Job Title:	Cleaner
Reports to:	Cleaning Supervisor
Contract:	Permanent – 15 hours per week – Term Time Only plus 4 weeks
Salary:	School Support pay spine, Scale Point 3, currently £24,796, raised to the Real Living Wage of £25,947 per annum. Actual salary for term time only plus 4 weeks is £10,020 per annum.
Start Date:	As soon as possible.

Overall Purpose of the Post

- To provide a high-quality cleaning service across Bamford Academy, ensuring that the school environment is clean, hygienic, safe and welcoming for students, staff and visitors.
- To work as part of the premises team in maintaining excellent standards of cleanliness throughout the school site and supporting the school's commitment to providing an outstanding learning environment.

Cleaning Duties

- Clean designated areas including classrooms, offices, corridors, stairwells, toilets, changing facilities and communal areas.
- Vacuum, sweep, mop and polish floors as required.
- Dust and wipe surfaces, furniture, fixtures and fittings.
- Clean internal glass, doors and partitions.
- Empty waste bins and dispose of waste appropriately.
- Clean and sanitise toilet facilities and replenish consumables.
- Undertake periodic deep-cleaning tasks during school holidays.
- Ensure designated areas meet agreed cleaning standards.

Health, Safety and Security

- Use cleaning chemicals, materials and equipment safely and in accordance with COSHH guidance.
- Immediately report hazards, defects, spillages or maintenance issues.
- Ensure cleaning equipment is maintained in a safe and serviceable condition.
- Follow all school health and safety procedures.
- Maintain safe storage of cleaning products and equipment.

Team Working

- Work collaboratively with colleagues within the premises team.
- Attend relevant training and development activities.
- Support colleagues during periods of absence where required.
- Contribute positively to maintaining a professional and respectful working environment.

Safeguarding

- Maintain an awareness of safeguarding responsibilities and report concerns in accordance with school procedures.
- Promote a safe environment for all students, staff and visitors.

Wider School Contribution

- Participate in relevant training and professional development activities.
- Support the school's safeguarding responsibilities and promote the welfare of children and young people.
- Contribute positively to the wider life and ethos of the school.
- Provide first aid support if trained and required as part of the role.
- Support educational visits, events and other operational activities where appropriate.
- Undertake any other duties commensurate with the grade and nature of the post as reasonably required by the Line Manager or Leadership Team.

General Responsibilities

- To be an ambassador for the school and consistently embody the school intent of 'We Cooperate. We Pioneer. We Belong.'
- To model the core values of the school in your professional life and to promote and develop the school's vision, ethos, aims and objectives.
- To establish a culture that promotes excellence, equality, and high expectations for all students.
- To respond professionally to unplanned situations, crises, and emergencies whenever they arise to ensure the safety and efficiency of staff and students of the school and to maintain good discipline.

Health and Safety

- Promote the safety and wellbeing of students and help to safeguard students' well-being by following the requirements of Keeping Children Safe in Education and our school's child protection policy.
- Report safeguarding, health and safety, maintenance or operational concerns promptly using school systems and procedures.

Professional Development

- Help keep their own knowledge and understanding relevant and up-to-date by reflecting on their own practice, liaising with school leaders, and identifying relevant professional development to improve personal effectiveness
- Take opportunities to build the appropriate skills, qualifications, and/or experience needed for the role, with support from the school.
- Take part in the school's appraisal procedures.

Personal and Professional Conduct

- Uphold public trust in the education profession and maintain high standards of ethics and behaviour, within and outside school.
- Have professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality.
- Demonstrate positive attitudes, values and behaviours to develop and sustain effective relationships with the school community.
- Any other reasonable duties as requested by the Line Manager, Headteacher or member of the Senior Leadership Team that are not specified in this job description.
- Respect individual differences and cultural diversity.

Other:

- The Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff to share this commitment. An enhanced DBS check will be carried out on the successful candidate.
- The Trust is committed to equal opportunities for all.
- The successful candidate will be required to complete a satisfactory medical screening assessment and provide two satisfactory references, identity check and right to work.
- The terms and conditions are specified within the contract of employment.

This job description is a representative document. Other reasonably similar duties may be allocated from time to time commensurate with the general character of the post and its grading. The person appointed will be expected to work flexibly and the exact nature of the duties described above is subject to periodic review and is liable to change.

Person Specification

		Assessed by:		
No.	CATEGORIES	Essential/ Desirable	App Form	Interview
QUALIFICATIONS AND EXPERIENCE				
1	Appropriate knowledge of first aid or willing to train.	E	√	√
2	Willingness to undertake relevant training (e.g., COSHH, manual handling).	E	√	√
3	Experience of cleaning in a commercial or school environment	D	√	√
4	Experience of using cleaning equipment and materials correctly	D	√	√
SKILLS AND KNOWLEDGE				
5	Demonstrates excellent punctuality and reliability	E	√	√
6	Knowledge/understanding of Health & Safety including COSHH regulations.	E	√	√
7	Ability to follow instructions and work to schedules	E	√	√
8	High degree of energy, resilience, and enthusiasm	E	√	√
9	Excellent oral communication skills and a calm, confident manner	E	√	√
10	Ability to take charge of students when required and maintain acceptable behavioural standards	E	√	√
11	Ability to work as part of a team and independently using own initiative	E	√	√
12	Able to maintain confidentiality at all times.	E	√	√
13	Understanding of matters relating to safeguarding of children in terms of their health, safety, welfare, and mental wellbeing.	E	√	√
14	Commitment to the values of Kingsway Park High School and Altus Education Partnership	E	√	√



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