



PERSON SPECIFICATION – Assistant Caretaker

Category / Item	Essential	Desirable
Experience		
Experience in a Caretaking role		✓
Experience of working as a cleaner		✓
Experience of working in a school environment		✓
Education and Training		
Able to evidence/demonstrate a good basic level of literacy and numeracy	✓	
First Aid Qualification		✓
COSHH training		✓
Manual handling		✓
Working at height		✓
Able to evidence/demonstrate a good basic level of IT skills	✓	
Knowledge		
Understanding safeguarding issues for children		✓
Understanding of confidentiality	✓	
Understanding and knowledge of health and safety	✓	
Skills		
Good interpersonal skills	✓	
Good oral communication skills	✓	
Ability to establish respectful and professional relationships with adults and pupils	✓	
Specific Requirements		
Ability to act as an ambassador for the school	✓	
To be able to work collaboratively as part of a team	✓	
To be motivated, personally organised and able to work flexibly	✓	
To be enthusiastic	✓	
To be honest, reliable and trustworthy	✓	