



Beechwood Primary School

Linden Road
Luton, LU4 9RD

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Mrs M Breen-Smith
Headteacher
Mr Paul Simmonds
Deputy Headteacher

May 2026

Dear Applicant

RE: Application for Assistant SENDCo

Thank you for your interest in joining the team here at Beechwood Primary School.

Beechwood serves a multi-cultural community in the Leagrave area of Luton.

We currently have 876 pupils on roll, including nursery pupils. Our pupils are friendly, polite, cooperative and keen to learn and our parents are supportive and welcome good home school liaison. You will be joining a committed, hardworking staff team who work well together to achieve improved outcomes for pupils. We have an excellent record in supporting and developing staff skills including coaching, mentoring and carefully tailored training programmes. Please visit our website at www.beechwoodprimary.org.uk to find out more about the life and work of the school.

Our aim is to ensure that pupils leave us as well-rounded individuals who achieve their potential and have ambitions and aspirations for the future. If you feel that you could help us achieve our goal, I would be delighted to hear from you.

Please find enclosed:

- The Person Specification which will be used to shortlist applicants
- Job description
- An application form – to be completed on MyNewTerm

Visits to the school are welcome please contact school to arrange.

Interviews for the position will be held week commencing **Monday 18th May 2026**.

The closing date for applications is Midday on **Friday 15th May 2026**.

Thanks again for your interest.

Yours sincerely

Mrs M Breen-Smith
Headteacher

