

Person Specification

This table lists the essential and desirable requirements needed in order to perform the job effectively.

Candidates will be shortlisted based on the extent to which they meet these requirements.

Essential: Requirements without which the job could not be done.

Desirable: Requirements that would enable the candidate to perform the job well.

Evidence: **A** = Application Form, **I** = Interview, **R** = Reference.

	Essential	Desirable	Evidence
Qualifications and Professional Development			
Basic reading skills	X		A,R,I
Ability to use general cleaning products	X		A,R,I
Ability to complete basic forms	X		A,R,I
Experience			
Previous cleaning experience		X	A,R
Professional Knowledge & Understanding			
A good understanding of cleaning chemicals and equipment		X	R,I
High standard of cleanliness	X		R,I
Basic understanding of Health & Safety	X		R,I
Personal Skills and Attributes			
Flexible, reliable, enthusiastic and hardworking	X		R
Works well as part of a team	X		R
Understand procedures and legislation relating to confidentiality	X		R
Basic understanding of Health & Safety	X		R,I
Other			
Understand and implement child protection procedures	X		R,I