



# St James and St John Church of England Primary School

## Teaching Assistant / 1:1 TA Information Pack

*We unite together to enable all to flourish and prosper in every aspect of their life.*



## About St James and St John Church of England Primary School

St James and St John Church of England Primary School is a small, split-site school nestled in two idyllic villages in North Buckinghamshire.

Our Key Stage 1 site is located in the charming village of Akeley, where you'll find our Foundation Stage, Year 1 and Year 2 classes. Just over a mile away, in the picturesque village of Chackmore, lies our Key Stage 2 site, home to Years 3, 4, 5 and 6. Both sites are surrounded by stunning countryside and are just a stone's throw from the historic Stowe Landscape Gardens.

We are proud of our strong community links and enjoy close partnerships with the church, other local schools, the National Trust, and village committees, among many others. These relationships enrich school life and help us maintain the excellent reputation of our school. This is underpinned by the high expectations we set for both our pupils and staff, who work hard every day to uphold our values and standards.

At the heart of everything we do is our unique, nurturing ethos rooted in Christian values. We believe in creating a warm, inclusive environment where every child feels valued, supported and encouraged to thrive. We may be a small school, but we have a **BIG** heart – full of warmth, care, and a passion for helping every child flourish.





## Key School Facts

Number on Roll (November 2025)	144
Class sizes (November 2025)	Foundation 13, Yr 1 19, Yr2 12, Yr 3 21, Yr 4 29, Yr 5 25 Yr 6 26
Attendance (November 2025)	95.5%
Pupil Premium %	11.81%
SEN register %	23.61%
Last Ofsted	Good with Outstanding EYFS, June 2024
Last SIAMS	Outstanding November 2017
EYFS	93% GLD
Year 1 phonics (2025)	100% Pass
KS1 attainment (2025)	Reading 79%, Writing 63%, Maths 70%, Science 94%
KS2 attainment (2025)	Reading 88%, Writing 81%, Maths 75%
Teaching staff	8 Teachers, 9 Teaching Assistants
Total school staff	22







## Celebrating our pupils

We are so proud of our pupils and we work hard to ensure that every child is given the opportunity to be the very best they can be. We believe it is important that our children take pride in their own achievements and, as such, we enjoy nothing more than sharing these successes with our parents in many different ways. For example, through our half termly newsletters, sports day, Harvest assembly, our Christmas performance, May Day celebration...and so the list goes on. We place a huge amount of importance in sharing collective worship experiences with our school community too and enjoy welcoming parents and other family members to services and assemblies throughout the year.

Our school council has recently relaunched to 'Happiness Heroes'. The team work hard to constantly improve our school and to support causes close to their hearts. Their innovative and challenging ideas certainly help to make St James and St John Church of England Primary School a very special place to flourish and prosper.





## PTFA

We have a fantastic PTFA team who are dedicated, passionate and kind. The PTFA runs solely with the support and dedication of our volunteers, and our aim is to raise funds for the school to purchase items which the school's budget cannot stretch. Throughout the year, we run events for parents and children to attend; recently, these included:

- **Christmas Events**
- **Easter Events**
- **Talent Show**
- **Colour Run**
- **School Discos**







Our PTFA provide refreshments at key school events throughout the year, such as the KS1 Nativity, KS2 Christmas Carols, Harvest festivals and Mothers & Marvellous Men day assemblies.

Here is an example of things that the PTFA has been able to fund and provide for the school in the past:

- **IPads and other electronic equipment**
- **Playground markings and outdoor games equipment**
- **Sheds**
- **Transport for whole school pantomime visit and other educational sites**
- **Science and drama workshops**



## We are seeking a caring and positive individual...

 Position	Teaching Assistant / 1:1 TA
 Start Date	ASAP
 Contract Type	Fixed term until July 2026 (potential to continue into 2026-2027)
 Working Pattern	8:30am – 12:30pm – Monday to Friday
 Reporting to	Headteacher
 Payscale	IB ISN 8 , £24,473 FTE, £10,939.07 (Actual)



## **How to Apply...**

School visits to St James and St John Church of England Primary School are warmly welcomed. Please contact Miss Gemma Budimir (HR) on 01280 860272 or email [gemmabudimir@stjamesjohn.bucks.sch.uk](mailto:gemmabudimir@stjamesjohn.bucks.sch.uk) to arrange your visit.

## **Applications.**

Please submit your completed application form via My New Term or to [gemmabudimir@stjamesjohn.bucks.sch.uk](mailto:gemmabudimir@stjamesjohn.bucks.sch.uk) by no later than 12 noon Friday 5<sup>th</sup> December 2025.

## **Interviews...**

Interviews will be held on Tuesday 9<sup>th</sup> December 2025. We may interview/appoint before deadline for exceptional applications.

## **Safeguarding...**

Our school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The post is subject to an Enhanced DBS check, a declaration that neither they, nor anyone who lives in the same household, are a disqualified person under the Childcare (Disqualification) Regulations (2009) and other necessary checks. We are an equal opportunities employer.

St James and St John Church of England Primary School is committed to creating a diverse workforce. We will consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.