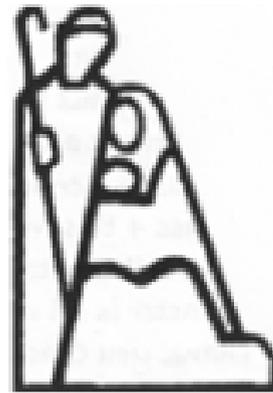


HOLY FAMILY CATHOLIC PRIMARY SCHOOL

Class Teacher Application Pack



Closing Date:
Friday 24th April 2026 – midday

Shortlisting:
Monday 27th April 2026

Interview Date:
Tuesday 5th May 2026



Welcome to Holy Family

Dear Applicant,

Thank you for your interest in the post of Class Teacher at Holy Family Catholic Primary School, Warton. We are delighted that you are considering applying to join our school community and hope that this application pack gives you a clear sense of who we are and what makes Holy Family such a special place to work.

We are a welcoming and vibrant Catholic primary school with approximately 160 children on roll, aged 4 to 11, and a dedicated, talented staff team committed to providing an excellent education in a nurturing environment. At Holy Family, our mission — “Love one another as I have loved you” — is at the heart of everything we do, shaping our vision and guiding us in creating an environment in which children, staff and families can grow spiritually, morally, socially, culturally and intellectually.

This full-time class teacher role will primarily involve teaching Year 1 within Key Stage 1. The post is offered on a fixed-term basis from 1st September 2026 until 31st March 2027, covering the autumn and spring terms. However, there is a strong likelihood that the role will continue through to the end of the summer term, and we wish applicants to be aware of this positive possibility when considering the opportunity.

We are seeking an excellent classroom practitioner who is committed to high standards, values positive relationships and will contribute fully to the life of our school. The successful candidate will join a supportive team who work closely together to ensure that every child is known, nurtured and encouraged to flourish academically and personally.

In return, we can offer enthusiastic children who are eager to learn, a committed and supportive staff team, engaged families and governors who value the contribution of every member of staff. We are proud of our strong sense of community and of the positive relationships that underpin all we do.

We warmly encourage you to visit us to see our school in action and to meet the children and staff who make Holy Family such a special place. Please contact the school office to arrange a convenient time. You will also find more about us on our website: www.family.lancs.sch.uk.

We hope that you will be inspired to apply and to share in our goal of love, faith and excellence. We look forward to receiving your application.

Best wishes,

Mr Martin Gaughan
Headteacher



“Love one another as I have loved you”

CEO Welcome

Dear Applicant,

Thank you for your interest in the role of Class Teacher at Holy Family Catholic Primary School, Warton. Holy Family is part of the Blessed Edward Bamber Catholic Multi Academy Trust (BEBCMAT).

This is a fabulous opportunity for you to join us and work with a fantastic group of committed staff who believe strongly in education and working to improve the life chances of our children and young people.

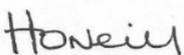
The core principles of the Trust are to educate the whole person, aiming for excellence and working together for the Common Good. Through collective responsibility, united in our Catholic faith, the Trust strives to enable each school to thrive spiritually, academically and financially so that all of the children and young people can 'belong, engage and become' – and reach their full potential by realising their God-given talents.

The Trust works in partnership as one family of schools, whilst maintaining and celebrating the uniqueness of each individual school and the community it serves. We are a values-driven Trust. Our core values of Trust, Respect, Faith, Hope and Service are our hallmarks. These values underpin all of our relationships; between staff, pupils, families, our wider parishes and local communities.

In our Trust, we welcome people who share our vision and our absolute commitment to our pupils, our staff, our families, parishes and the wider communities we serve.

If you believe you have the knowledge, skills and experience to make a positive contribution then we would welcome an application from you.

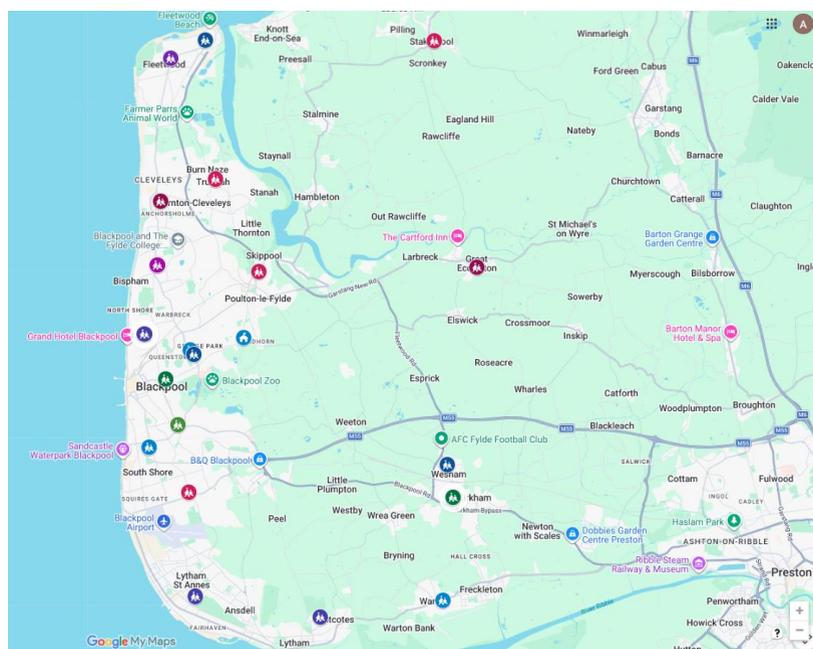
Yours sincerely,



Helen O'Neill
Chief Executive Officer

Trust Schools

	Christ the King Catholic Academy		Holy Family Catholic Primary School, Blackpool
	Holy Family Catholic Primary School, Warton		Our Lady of the Assumption Catholic Primary School
	Our Lady Star of the Sea Catholic Primary School		Sacred Heart Catholic Primary School
	St Bernadette's Catholic Primary School		St Cuthbert's Catholic Academy
	St John's Catholic Primary School, Poulton		St John Vianney Catholic Primary School
	St Joseph's Catholic Primary School		St Kentigern's Catholic Primary School
	St Mary's Catholic Academy, Blackpool		St Mary's Catholic Primary School, Fleetwood
	St Mary's Catholic Primary School, Great Eccleston		St Peter's Catholic Primary School
	St Teresa's Catholic Primary School		St William's Catholic Primary School
	St Wulstan's & St Edmund's Catholic Primary School		The Willows Catholic Primary School



What we offer - Benefits

Living Wage Employer



As an employer, we pay the real Living Wage so you can always be sure that you'll earn no less than the current rate.

Pension Scheme



Teaching staff: You will be enrolled into the Teachers' Pension Scheme.
Non-teaching staff: You will be enrolled into the Local Government Pension Scheme.

Health and Wellbeing



We offer access to free and confidential wellbeing services including GP service, counselling, mindfulness support and physiotherapy.

Death in Service



Should the worst happen, your nominated beneficiary will receive a payment of 3 x your annual salary if you are part of the pension scheme (TPS or LGPS).

Flu Jab



Our Trust offers all employees a flu vaccination. Employees can arrange their own vaccination and reclaim the cost up to the value of £15.00.

Travel to Work Scheme



We offer discounted travel via Blackpool Transport for the use of buses and trams.

How to apply

Prior to applying

If you are unclear about any aspect of the application process or would like any additional information about the school / role, or would like to arrange a visit to the school, please contact the school office:

Telephone - 01772 633623

or

Email - bursar@family.lancs.sch.uk

Application process

Please follow the link below to our careers page and complete your online application:

<https://mynewterm.com/school/Holy-Family-Catholic-Primary-School,-Warton/151083>

Closing date for applications: Friday 24th April 2026 – midday

Shortlisting: Monday 27th April 2026

Interview date: Tuesday 5th May 2026

Post Details:

Grade: Teachers' Pay Scale

Salary: Teachers' Pay Scale

Hours: 32.5 per week (FTE 1.0)

Contract: Fixed Term until 31st March 2027 to cover maternity leave

Required: 1st September 2026

Job Description

Classroom Teacher

Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Take part in the appraisal and professional development of others, where appropriate

Job Description

Classroom Teacher

Communication

- Communicate effectively with pupils, parents and carers

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Contribute to the recruitment and professional development of other teachers and support staff
- Deploy resources delegated to them

Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

Person Specification

Classroom Teacher		
Requirements		Essential (E) or Desirable (D)
Qualifications and experience	<ul style="list-style-type: none"> • Qualified teacher status • Degree • Evidence of appropriate professional development for the role of class teacher • Experience in teaching in the primary classroom (EYFS, KS1 or KS2) • Successful completion of ECT/NQT induction year(s) • Commitment to obtaining the Catholic Certificate of Religious Studies 	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>D</p> <p>D</p>
Skills and knowledge	<ul style="list-style-type: none"> • Knowledge of the National Curriculum and age-related expectations • Knowledge and understanding of a variety of effective teaching and learning strategies • A good understanding of how children learn • Ability to monitor, assess, record and report children's attainment and achievement • Ability to provide challenging learning opportunities for children with a range of needs, yet maintain their engagement • Ability to adapt teaching to meet pupils' needs • Ability to build effective working relationships with pupils • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies • Good ICT skills and knowledge, and ability to use these to appropriately support effective learning • Is willing to participate in all school's activities and to lead/supervise extra-curricular activities 	<p>E</p>
Personal qualities	<ul style="list-style-type: none"> • A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • Excellent interpersonal skills in order to establish/maintain/develop positive relationships with all members of the school's community • Enthuse and inspire children • Ability to work under pressure and priorities effectively • Commitment to maintaining confidentiality at all times • Resilient, reliable and honest • Flexible attitude to work • Ability to prioritise effectively • Work well as part of a whole school team supporting and being supported by others • Good health and attendance record 	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p>
Other (including special requirements)	<ul style="list-style-type: none"> • Commitment to safeguarding and protecting the welfare of children and young people • Commitment to equality and diversity • Commitment to health and safety • Understanding and engagement with Keeping Children Safe in Education principles and guidance • Commitment to statutory requirements regarding equal opportunities, SEND, Safeguarding and Child Protection 	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p>

Safeguarding Information

Introduction

The Blessed Edward Bamber Catholic Multi Academy Trust is committed to safeguarding and promoting the welfare of children and young people in its schools. The Trust complies with the statutory legislative requirements and guidance that seeks to protect children, including 'Keeping Children Safe in Education' guidance. In order to meet this responsibility, we follow a rigorous selection process to discourage and screen out unsuitable applicants.

Safer Recruitment

Job descriptions and person specifications make reference to safeguarding and child protection. All posts are subject to satisfactory completion of enhanced Disclosure and Barring Service certificate (DBS) checks. All advertisements include a safeguarding statement and commitment.

Application Stage

All applicants are scrutinised to verify identity and academic qualifications, Professional references are requested using our standard pro-forma for short-listed candidates. As a minimum, references should be from the two most recent employers and a Parish Priest if applicable. References are checked against previous employment history and gaps in employment. Professional references must be obtained from work email addresses. Our standard reference proforma makes reference to suitability to work with children and young people. The application form requires applicants to complete a disclosure of any criminal convictions.

Short listing

Only those candidates meeting the criteria outlined in the person specification will be short listed. All short-listed candidates will be subject to an online search as part of our safer recruitment due diligence.

Interview

Shortlisted candidates will take part in an interview and selection process. Candidates will be asked to address any discrepancies or gaps in their employment history. Candidates will be reminded of their responsibility to disclose any criminal convictions if they have not already done so. Proof of identity, qualifications and right to work in the UK must also be provided at interview.

Appointment

An enhanced Disclosure and Barring Service Certificate (DBS) will be required for all appointed posts. Other pre-employment compliance checks will be carried out. This post is subject to satisfactory references which will be requested prior to interview, an enhanced Disclosure and Barring Service (DBS) check, online searches, medical check, evidence of qualifications plus verification of the right to work in the UK. For teaching positions, barred list checks and prohibition from teaching checks will also be carried out. For leadership positions, section 128 checks will be performed. All staff will receive a comprehensive induction programme covering all aspects of safeguarding and health and safety.

Probation

All new staff will be subject to the trust probation procedures for a period of 6 months. The probation period is to enable the assessment of an employee's suitability for the job and which includes a review of the performance of new staff in relation to duties, skills, qualifications and experience outlined in the job description and person specification. This will also include an employee's suitability to work with children and young people and their commitment to safeguarding and child protection.

Equal opportunities

BEBCMAT recognises the value of, and seeks to achieve a diverse workforce. BEBCMAT takes positive steps to create an employment culture in which people feel confident of being treated with fairness, dignity and respect, irrespective of their differences. The Trust is committed to the elimination of unlawful discrimination and to the promotion of good relations between all.

General Data Protection Regulation

BEBCMAT is committed to ensuring that the privacy of an individual is protected. By signing a contract of employment, the employee is agreeing to the Trust processing their personal data, including 'sensitive personal data' as defined in the General Data Protection Regulation (GDPR), for the purposes of the operation, management, security and/or administrations, as well as complying with applicable laws, regulations and procedures. The information you provide (except Equality Monitoring Information) may be shared with partner organisations that provide services to the Trust. A full list of these organisations is available on request from the CFO.



Blessed Edward Bamber
Catholic Multi Academy Trust