

JOB DESCRIPTION

The Diamond Learning Partnership Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The successful applicant will be subject to a criminal record check via the Disclosure and Barring Service (DBS)

Person Specification – Pre-School Worker

This person specification should be read in conjunction with the job description.

Qualifications & Training

Essential	Desirable
Commitment to safeguarding and promoting the welfare of children	Relevant Early Years qualification (Level 2 or Level 3 or equivalent)
Willingness to undertake required training including safeguarding and health & safety	Paediatric First Aid qualification
Ability to meet DBS requirements	Additional training related to SEND or EAL
	Recent safeguarding training

Experience

Essential	Desirable
Experience working with young children in an early years setting	Experience as a key worker
Experience supporting learning and development through play	Experience working within the EYFS framework
Experience working as part of a team	Experience liaising with parents/carers
Experience of day-to-day care routines, including hygiene and intimate care	Experience supporting children with SEN or EAL

Knowledge & Understanding

Essential	Desirable
Understanding of child development in the early years Knowledge of the EYFS Understanding of safeguarding and child protection procedures Awareness of equality, diversity and inclusion	Knowledge of inclusive practice Understanding of early years observation and assessment processes
Understanding of confidentiality requirements	

Skills & Abilities

Essential	Desirable
Ability to provide high-quality care and education Ability to support learning through play-based activities Good communication skills Ability to promote positive behaviour Ability to work independently and as part of a team	Ability to contribute to planning Confidence supervising small groups Ability to support children with additional needs

Personal Qualities

Essential	Desirable
Caring, patient and nurturing approach Reliable, punctual and organised Professional conduct at all times Commitment to confidentiality Flexible and adaptable	Enthusiastic and motivated Commitment to continuous professional development Willingness to contribute to pre-school ethos