

Job Description

Job title:	Class Teacher
Reports to:	Co-Headteachers, Senior Leadership Team, Middle Leaders
Responsible for:	Teaching Assistants, Classroom Assistants
Pay Scale:	MPS

Overall Job purpose:

Take responsibility for a class of children determined on an annual basis by the Co-Headteachers and the Senior Leadership Team and in accordance with the duties listed below.

Principal Duties and Responsibilities

- Carry out the professional duties covered by the latest School Teachers' Pay and Conditions Document.
- Undertake duties in line with the professional standards for qualified teachers and uphold the professional code of the Teaching Regulation Agency.
- Teach a class of pupils and ensure that planning, preparation, recording, assessment, and reporting meet their varying learning and social needs.
- Maintain the positive ethos and core values of the school, both inside and outside the classroom.
- Contribute to constructive team building amongst teaching and non-teaching staff, parents, and governors.

As a Class Teacher you will:

- Implement agreed school policies and guidelines.
 - Plan appropriately to meet the needs of all pupils.
 - Be able to set clear targets, based on prior attainment, for pupils' learning.
 - Provide a stimulating classroom environment that promotes and supports enquiry-based learning
 - Keep appropriate and efficient records, integrating formative and summative assessment into planning.
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- Work with the wider leadership team to track the progress of children and ensure all children make good progress.
- Report to parents on the development, progress, and attainment of pupils.
- Promote the school's behaviour for learning Policy.
- Participate in meetings which relate to the school's management, curriculum, administration, or organisation.
- Establish creative, responsive, and effective approaches to learning and teaching
- Regularly reflect on your own practice, set personal targets, and take responsibility for own development, seeking advice and support from other leaders
- Promote and maintain a culture of high expectations for self and others
- Keep up to date with current pedagogical thinking and engage in research led practice
- Develop effective relationships and communications which underpin a professional learning community that enables everyone in the school to achieve
- Create a culture and ethos of challenge and support where all pupils can achieve success
- Ensure every child has access to high quality teaching and learning across the curriculum

General Duties

- To have due regard to the provisions of Health and Safety at work legislation
- To have due regard to the Trust's Equal Opportunities Policy
- To be aware of the confidential issues regarding this post including adhering to GDPR requirements
- To undertake any other duties that are within the grade and scope of the post, as determined by the Co-Headteachers and/or the SLT
- To undertake annual mandatory and statutory training as directed by the Trust or School.

Developing self and working with others

- Promote and maintain a culture of high expectations for self and others
- Regularly review own practice, set personal targets and take responsibility for own development, seeking advice and support from relevant colleagues

Scope:

The post-holder will be based at one of the Trust Schools and will be expected to work across the Trust, travelling from time to time to school sites. This job description needs to be considered in the context of a developing and evolving situation and, therefore, responsibilities described here may be adapted to meet changing needs.

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Safeguarding:

Compass Eko Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Employees are expected to have due regard for safeguarding and promoting the welfare of children and young people and to follow the child protection procedures adopted by the Trust.

Person Specification

Criteria	Essential	Desirable	How tested
Qualification	<p>Educated to degree level</p> <p>Qualified Teacher Status</p>		<p>Application</p> <p>Certification</p>
Experience	<p>Experience of improving teaching and learning beyond own practice</p> <p>Ability to manage own workload effectively</p>	<p>Familiarity with KS1 & KS2 Standardised Attainment Tests</p>	<p>Application</p> <p>Interview</p> <p>References</p>
Knowledge and Skills	<p>Sound knowledge of the National Curriculum</p> <p>Understanding of curriculum and pedagogical issues relating to learning and teaching</p> <p>Understanding of and commitment to school policies</p> <p>Knowledge of effective strategies to include, and meet the needs of, all pupils in particular underachieving groups of pupils, pupils with EAL and SEN</p> <p>Digitally literate</p> <p>Ability to effectively plan an appropriate sequence of learning</p>	<p>Sound knowledge & Understanding of the Foundation Stage Curriculum</p>	<p>Application</p> <p>Interview</p> <p>References</p>

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	<p>Ability to keep accurate records of pupil progress in line with school policy</p> <p>Ability to use assessments of pupils learning to inform future planning</p> <p>Ability to plan and work collaboratively with colleagues</p>		
Personal attributes	<p>Understand the importance of building effective relationships</p> <p>Have a flexible approach to work and enjoy close collaboration with colleagues</p> <p>Excellent communication skills</p> <p>Good interpersonal skills, with the ability to enthuse and motivate others and develop effective partnerships</p> <p>Willingness to share expertise, skills and knowledge and ability to encourage others to follow suit</p> <p>To practice equal opportunities in all aspects of the role and around the workplace in line with policy</p> <p>To maintain a personal commitment to professional development linked to the competencies necessary to</p>		<p>Application</p> <p>Interview</p> <p>References</p>

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	<p>deliver the requirements of this post</p> <p>Committed to ensuring all pupils in our school are kept safe</p> <p>Committed to ensuring that all members of our school community can achieve excellence</p>		
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